The Tift County Board of Health met Tuesday, March 14, 2023 at 12:30 p.m. in the conference room at the Tift County Health Department.

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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Raymond Moreno, Chairman | Alice Archie | William R. Grow, MD, FACP |
| Melissa Hughes | Tina Moody | Patrina Bowles |
| Mayor Julie Smith |  | Teresa Giles |
| Adam Hathaway |  | Yolunda Lewis |
|  |  | Maria Martinez |
|  |  | Dwain Butler |
|  |  | Jill Reade |
|  |  | David Wilber |
|  |  | Attorney Jennifer Herzog |

**Call to Order**

* Dr. Raymond Moreno called the meeting to order at 12:27 P.M.

**Public Comments**

* There were no public comments.

**Approval of December 6, 2022 Minutes**

* Ms. Hughes made a motion to approve the minutes from the December 6, 2022 meeting. The motion was seconded by Mr. Hathaway. All were in favor and the motion passed.

**Business – Teresa Giles**

* Ms. Giles provided the Tift County Health Department’s Revenue and Expense Summary through February 28, 2023, noting no problems with the budget.
* The budget was adjusted to reflect indirect cost expenses not previously calculated.
* Ms. Giles presented the Tift County Board of Health’s FY2022 Audit Report, noting no material weaknesses or issues or noncompliance. The only significant deficiency noted was the lack of quarterly board of health meetings. Dr. Grow added this lack of meetings was not significant for this audit due to COVID and that measures have been taken to have quarterly meetings. After a brief discussion, the Tift County Board of Health’s FY2022 Audit Report was accepted.

**Public Health Updates – Dr. William Grow**

* Dr. Grow informed the board of the decrease in COVID cases down to a good level, citing a dramatic decrease since the last report.
* Health departments are almost back to operating and providing services as they were three years ago.
* The Board was updated on Dr. Grow’s decision to retire at the end of June.
* The Board was invited to attend the Georgia Public Health Association’s 93rd Annual Meeting and Conference scheduled for May 3-5, 2023 on Jekyll Island. Anyone wishing to attend should contact Patrina Bowles.

**Nurse Manager – Yolunda Lewis, RN**

* Ms. Lewis provided the most current health department activities including staff attendance at the Community Care Day event held March 11, 2023. Information was provided about health department services. Dr. Moreno added he attended the event and noted a lot of useful information was provided.
* Free at-home COVID test kits are still available at the health department.

**Environmental Update**

* Environmental Health Restaurant Food Service reports were included in the packet.
* Ms. Reade also provided a flyer about the Seven Rivers loan program which provides low interest loans to individuals who qualify and need assistance with repairing or replacing wells or septic systems.
* Mosquito tracking begins in a few weeks.

**David Wilber arrives at 12:50 p.m.**

**Diversified Enterprises Update – David Wilber**

* Mr. Wilber provided Diversified Enterprises’ most recent update of activities.
* There has been some turnover since February. Staff are looking for ways to improve longevity, including rate studies and salary evaluations.
* The search for a new director resulted in 47 applications. There were no qualified applicants externally. Two internal candidates were interviewed last Friday, and results will be discussed in executive session.

**Vote to Enter Into Executive Session**

* Mayor Smith made a motion to enter into executive session to discuss legal and personnel matters. The motion was seconded by Ms. Hughes. All were in favor and the motion passed. The Tift County Board of Health entered in Executive Session at 1:00 p.m.

**Vote to Come Out Of Executive Session**

* Mayor Smith made a motion to come out of executive session. The motion was seconded by Mr. Hathaway. All were in favor and the motion passed. The Tift County Board of Health came out of Executive Session at 1:23 p.m.
* Ms. Hughes made a motion to approve the minutes from the August 2, 2022 Executive Session meeting. The motion was seconded by Mayor Smith. All were in favor and the motion passed.
* Mr. Hathaway made a motion to accept the recommendation to appoint Kristy Dominy as Director of Diversified Enterprises and Danny Hoover as Assistant Director/CFO of Diversified Enterprises. The motion was seconded by Ms. Hughes. All were in favor and the motion passed.

**Tift County Board of Health By-Laws**

* Discussion on the Tift County Board of Health By-Laws was tabled.

**Announcements**

* There were no announcements.

**Adjournment**

* Dr. Moreno adjourned the meeting at 1:26 p.m.

Respectfully Submitted,

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Julie Smith, Board Secretary

April Robinson, Typist