

BROOKS COUNTY BOARD OF HEALTH

AGENDA

DECEMBER 15, 2022 | 12:00 P.M.

1. **Call to Order**

2. **Public Comments**

- ☐ **Welcome Guests – James Maxwell**

3. **Approval of August 23, 2022 Minutes (Page 3)**

- ☐ **Motion:** _____
- ☐ **Second:** _____

4. **Business**

- ☐ **Revenue & Expense Summary – Teresa Giles**
 - ☐ **Revenue & Expense Summary (Page 5)**

- ☐ **Public Health Updates – Dwain Butler**

- ☐ Health Director's Update
- ☐ 2023 Board of Health Meeting Schedule
 - ☐ To be e-mailed this week.

5. **Nurse Manager's Report – Anna Newsom (Page 7)**

6. **Environmental Health Update – Shannon Walker (Page 9)**

7. **Announcements**

8. **Adjournment**

- ☐ **Motion:** _____
- ☐ **Second:** _____

!!!LOCATION CHANGE!!!

**THIS MEETING WILL BE HELD AT
THE BROOKS COUNTY BOARD OF
COMMISSIONERS OFFICE:**

**610 HIGHLAND ROAD
QUITMAN, GA 31643**

REMAINING 2022 BOARD OF HEALTH MEETINGS

- ☐ **MERRY CHRISTMAS AND HAPPY NEW YEAR!!!**

2022 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED

- December 23, 2022 & December 26, 2022 (Friday and Monday)

THEORY OF THE EARTH

The theory of the earth is a branch of geology which deals with the origin and development of the earth and its various parts. It is a science which seeks to explain the processes which have shaped the earth and its features. The theory of the earth is based on the study of the earth's history and its various parts. It is a science which seeks to explain the processes which have shaped the earth and its features.

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**BROOKS COUNTY BOARD OF HEALTH
MINUTES
AUGUST 23, 2022**

The Brooks County Board of Health met by conference call Tuesday August 23, 2022 at 12:00 P.M.

Members Present

James Maxwell, Chairman
Dr. Rose Marie Horne, Vice-Chairman
Shelly Kirkendoll, Secretary
June Furney

Members Absent

Toni Brinson
Shelly Kirkendoll

Others Present

William R. Grow, MD, FACP
Dwain Butler
Patrina Bowles
Teresa Giles
Amy Taylor
Anna Newsom
Shannon Walker

Call to Order

- Mr. Maxwell called the meeting to order at 12:00 p.m. and offered prayer.

Public Comments

- There were no public comments.

Approval of June 22, 2022 Minutes (Attached)

- Dr. Horne made a motion to approve the minutes from the June 22, 2022 meeting. The motion was seconded by Dr. Reed. All were in favor and the motion passed.

New Business:

Financial Information – Teresa Giles (Attached)

- Ms. Giles presented the Brooks County Health Department's Revenue and Expense Summary through July 31, 2022, noting two changes to the budget and resulting decrease of \$18,151.
- A combination of factors contributed to changes in the budget, including an increase in prior year fees and Grant-in-Aid funding.
- Expenses were adjusted to reflect changes in salaries and fringe benefits.

Public Health Updates – William R. Grow, MD, FACP

- Dr. Grow began by informing the Board of the decline in COVID cases in the last two weeks as well as a decrease in hospitalizations across the state.
- The number of outbreak cases has increased, driven mainly because of the new school year. Cases are primarily seen in K-12 schools. Despite the increases, most of the serious illnesses are presenting in those who are unvaccinated or under-vaccinated.
- Brooks County has seen an increase of approximately 40 COVID cases with two reported deaths bringing the total number of deaths in Brooks County to 69.
- More are testing at home, which cannot be reflected in the total number of cases reported.
- A third booster dose will be available at the end of September for those who have received the primary series of vaccine.

- Brooks residents are at 49% fully vaccinated.
- Dr. Grow provided an update on Monkeypox cases and vaccination availability in the district. There has been a very low demand for testing and vaccinations. Monkeypox vaccine is available at the Lowndes County Health Department for those who meet the requirements. Two cases have been identified in the district.
- The Board was invited to attend the South Health District's Legislative Breakfast. The date has been changed to 8:30 a.m. Friday, November 4, 2022 at the South Health District Office.

Nurse Manager's Report – Anna Newsom, RN (Nurse Supervisor) (Attached)

- Ms. Newsom announced all services are available and provided by the Brooks County Health Department.
- COVID test kits are available at the health department at no charge.
- Brooks staff hope to be out soon providing school flu vaccinations.
- Ear, Eye, Dental and Nutrition screenings continue to be provided for head start physicals and back to school requirements.
- There are no known Monkeypox cases in Brooks County.
- The new registered nurse is currently taking classes in Macon to be checked off for women's health and other protocols.

Environmental Health Update - Shannon Walker (Attached)

- Mr. Butler provided the Brooks County Environmental Health Update, outlining food service and inspection reports since the last update.

Announcements

- Mr. Maxwell reminded the Board of upcoming meeting dates.

Adjournment

- There being no further business, Dr. Reed made a motion to adjourn. The motion was seconded by Dr. Horne. All were in favor and the meeting was adjourned at 12:20 p.m.

Respectfully Submitted,

Shelly Kirkendoll, Board Secretary
Patrina Bowles, Typist

South Health District
Revenue and Expense Summary
001 - Public Health
014 - BROOKS
From 7/1/2022 Through 11/30/2022

		Current Period Actual	YTD	Total Budget Revised	Perce... Spent	Revised budget variance
Revenue						
456001	County Participating	8,553.00	8,553.00	25,659.00	33.33%	17,106.00
456004	County Non-Participating	9,780.32	9,780.32	29,341.00	33.33%	19,560.68
456006	Municipal	833.34	833.34	5,000.00	16.66%	4,166.66
456008	Out-Patient Medicare Fees	3,661.42	3,661.42	0.00	0.00%	(3,661.42)
456010	Out-Patient Client Fees	3,386.99	3,386.99	0.00	0.00%	(3,386.99)
456016	Private Insurance	6,090.69	6,090.69	0.00	0.00%	(6,090.69)
456022	Health Check	1,395.48	1,395.48	0.00	0.00%	(1,395.48)
456024	Prior Year Income	0.00	0.00	108,642.00	0.00%	108,642.00
456031	Environmental Fees	14,255.00	14,255.00	0.00	0.00%	(14,255.00)
456034	Medicaid - DSPS	1,219.38	1,219.38	0.00	0.00%	(1,219.38)
456036	Medicaid PCM	508.20	508.20	0.00	0.00%	(508.20)
456040	Intra-Inter Agency Trans	34,536.00	34,536.00	34,536.00	100.00%	0.00
456041	Vital Records Fees	6,835.00	6,835.00	0.00	0.00%	(6,835.00)
456049	Admin Claiming Income	7,232.92	7,232.92	0.00	0.00%	(7,232.92)
456050	Prior Yr Admin Claiming	0.00	0.00	26,450.00	0.00%	26,450.00
456051	Qualifying Local Funds	201.85	201.85	325.00	62.10%	123.15
458001	Grant-In-Aid	110,045.08	110,045.08	302,624.00	36.36%	192,578.92
	Total Revenue	208,534.67	208,534.67	532,577.00	39.16%	324,042.33
Expense						
511001	Salaries	99,112.50	99,112.50	198,821.00	49.85%	99,708.50
511002	Local Salary Supplement	3,941.25	3,941.25	3,748.00	105.15%	(193.25)
513001	Hourly Labor	7,441.15	7,441.15	28,854.00	25.78%	21,412.85
514001	FICA	7,736.58	7,736.58	15,113.00	51.19%	7,376.42
515001	Retirement	29,672.77	29,672.77	61,921.00	47.92%	32,248.23
516001	Health Insurance	29,323.22	29,323.22	58,561.00	50.07%	29,237.78
516002	Health Ins Local Supplement	1,160.85	1,160.85	892.00	130.14%	(268.85)
614001	Supplies & Materials	2,713.80	2,713.80	30,625.00	8.86%	27,911.20
614018	Pharmaceuticals	9,857.54	9,857.54	20,000.00	49.28%	10,142.46
615001	Repairs & Maintenance	7,065.18	7,065.18	13,915.00	50.77%	6,849.82
617001	Utilities	8,501.51	8,501.51	11,586.00	73.37%	3,084.49
618001	Printing	877.88	877.88	2,500.00	35.11%	1,622.12
619001	Other Rent	108.00	108.00	325.00	33.23%	217.00
620001	Insurance and Bonding	671.76	671.76	722.00	93.04%	50.24
622001	Direct Benefits to Clients	372.66	372.66	2,100.00	17.74%	1,727.34
627001	Other Operating	1,041.90	1,041.90	2,780.00	37.47%	1,738.10
633001	Computer Software	2,368.51	2,368.51	1,879.00	126.05%	(489.51)
640001	Travel	3,791.88	3,791.88	12,000.00	31.59%	8,208.12
645001	Rental of Equipment	847.37	847.37	2,338.00	36.24%	1,490.63
646001	Equipment Under \$5000	816.29	816.29	0.00	0.00%	(816.29)
651001	Per Diem & Fees	86.78	86.78	280.00	30.99%	193.22
653001	Contracts	175.96	175.96	2,796.00	6.29%	2,620.04
673001	Telecommunications	6,688.90	6,688.90	11,858.00	56.40%	5,169.10
681001	Postage	644.10	644.10	3,000.00	21.47%	2,355.90
761001	Indirect Costs	0.00	0.00	45,963.00	0.00%	45,963.00
	Total Expense	225,018.34	225,018.34	532,577.00	42.25%	307,558.66

BROOKS COUNTY HEALTH DEPARTMENT UPDATE
ANNA NEWSOM, RN (NURSE SUPERVISOR)

December 15, 2022

- **HEALTH DEPARTMENT SERVICES**
 - Health Department Services
 - All health departments are available.
 - TB skin tests were provided to the healthcare class for Certified Nursing Assistant (CAN) students at Brooks High School
 - September 9, 2022
 - Total Tested: 27 Staff and Students
 - COVID
 - COVID testing and vaccinations are available by appointment
 - COVID test kits are available to the public at no charge.
- **FLU UPDATE**
 - School Flu Update
 - All school-based school flu clinic vaccinations are complete.
 - Community Flu Update
 - Flu vaccinations are currently available to the public
- **IMMUNIZATION UPDATES**
 - Annual Vaccines For Children (VFC) Audit
 - Completed October 27, 2022
 - No noncompliance issues were identified.
 - Daycare and School Immunization Audits
 - Completed for the year.
- **STAFF UPDATES**
 - Cynthia Ramos, RN has completed women's health and STD training in Macon.
 - August 2022
 - Protocols are being completed at the Brooks County Health Department.

THE UNIVERSITY OF CHICAGO DEPARTMENT OF MATHEMATICS

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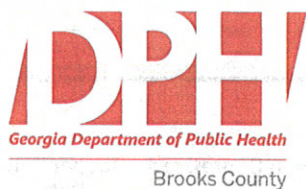
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Brooks County Health Department

500 East Courtland • PO Box 447 • Quitman, Georgia 31643

Phone: (229) 263-7585 • Fax: (229) 263-5332

www.southhealthdistrict.com/brooks

GEORGIA ENVIRONMENTAL HEALTH REPORT BROOKS COUNTY

FROM: 06/15/2022 – 11/30/2022

FOOD SERVICE:

Routine inspections: 46
Informal inspections/trainings: 9

ON-SITE SEWAGE MANAGEMENT:

Sites evaluated: 59
New permits: 49
 Site Built: 30
 M. Home: 17
 Commercial: 2
Repair permits: 8
Installation inspections: 29
Existing systems evaluated: 5

ANIMAL BITE REPORTS/RABIES:

Bite reports: 6
Rabies positive: 0

PRIVATE WATER WELLS:

Permits issued: 19
Bacterial samples: 19
Positive bacterial samples: 8

Inspections Report

Food Facility Inspections (29 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
FSP-014-000048	02/22/2018	3 Nelson's Burgers & Wraps	701 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	95	A	11/15/2022	Shannon Walker
FSP-014-000049	05/10/2018	411 Express	411 S COURT ST QUITMAN, GA 31643	Brooks	Routine	94	A	11/15/2022	Shannon Walker
FSP-014-000036	01/12/2017	Adrianna Aguirre Harvesting	7752 VALDOSTA HWY MORVEN, GA 31638	Brooks	Routine	100	A	10/11/2022	Shannon Walker
FSP-014-000060	02/27/2020	Arigato	1307 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	11/30/2022	Shannon Walker
FSP-014-000057	11/15/2019	Baker's BBQ Plus	807 W SCREVEN ST B QUITMAN, GA 31643	Brooks	Routine	100	A	09/08/2022	Shannon Walker
FSP-014-000058	11/15/2019	Baker's BBQ Plus Mobile	807 W SCREVEN ST B QUITMAN, GA 31643	Brooks	Routine	100	A	09/08/2022	Shannon Walker
FSP-014-000032	08/02/2016	Brooks County Alternative School (Delta)	1081 BARWICK RD QUITMAN, GA 31643	Brooks	Routine	100	A	10/20/2022	Shannon Walker
FSP-014-000054	05/15/2019	Brooks County Detention Center	1003 HOLLOWAY DR QUITMAN, GA 31643	Brooks	Routine	100	A	11/03/2022	Shannon Walker
014-005	08/03/2009	Brooks County High School	1801 MOULTRIE HWY QUITMAN, GA 31643	Brooks	Routine	100	A	10/27/2022	Shannon Walker
014-012	10/04/1996	Brooks County Middle School	2171 MOULTRIE HWY QUITMAN, GA 31643	Brooks	Routine	96	A	10/27/2022	Shannon Walker
014-015	08/28/1997	Brooks County Senior Center	1301 N WASHINGTON ST QUITMAN, GA 31643	Brooks	Routine	100	A	08/18/2022	Shannon Walker
FSP-014-000076	06/21/2022	Carter's	1104 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	08/31/2022	Shannon Walker
FSP-014-000016	10/04/2012	China Hot Meng, INC	1204 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	11/29/2022	Shannon Walker
FSP-014-000077	10/17/2022	Dannie's Rolling Cafe	128 HARRIS ST PAVO, GA 31778	Brooks	Initial	100	A	10/17/2022	Shannon Walker
FSP-014-000078	10/17/2022	Dannie's Rolling Cafe Mobile Unit	128 HARRIS ST PAVO, GA 31778	Brooks	Initial	100	A	10/17/2022	Shannon Walker
FSP-014-000052	09/01/2022	Daylight Donuts Mobile - Brooks	406 W MAIN ST HAHIRA, GA 31632	Brooks	Routine	100	A	09/27/2022	Shannon Walker
014-189	03/04/2010	Fellowship Home at Brookside	470 FELLOWSHIP HOME LN QUITMAN, GA 31643	Brooks	Routine	100	A	11/21/2022	Shannon Walker
014-013	02/27/1997	Head Start	1301 N WASHINGTON ST QUITMAN, GA 31643	Brooks	Routine	100	A	08/18/2022	Shannon Walker
014-146	08/25/1992	J & J Fried Chicken and Fish	1311 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	11/16/2022	Shannon Walker
014-165	08/15/2001	Miller's Bar-B Que	7970 VALDOSTA HWY MORVEN, GA 31638	Brooks	Routine	100	A	09/16/2022	Shannon Walker
014-148	08/31/1992	North Brooks Elemetary School	10295 COFFEE RD MORVEN, GA 31638	Brooks	Routine	100	A	09/16/2022	Shannon Walker
FSP-014-000046	02/02/2018	Off the Cushion Billiards	801 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	99	A	10/20/2022	Shannon Walker
FSP-014-000037	02/24/2017	OMG BBQ	216 S COURT ST QUITMAN, GA 31643	Brooks	Routine	91	A	11/03/2022	Shannon Walker
014-147	08/28/1992	Quitman Elementary School	2200 MOULTRIE HIGHWAY QUITMAN, GA 31643	Brooks	Routine	100	A	10/11/2022	Shannon Walker
014-011	06/06/1997	Speedy Hot Dogs To Go (Base)	434 CEDAR HILLS DR VALDOSTA, GA 31602	Brooks	Routine	100	A	08/16/2022	Shannon Walker
FSP-014-000070	07/01/2021	Speedy Hot Dogs to Go (Mobile)	434 CEDAR HILLS DR VALDOSTA, GA 31602	Brooks	Routine	100	A	08/16/2022	Shannon Walker
FSP-014-000014	06/13/2012	Subway of Quitman	1302 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	97	A	08/31/2022	Shannon Walker
FSP-014-000031	06/01/2016	William's Place	301 S COURT ST QUITMAN, GA 31643	Brooks	Routine	98	A	09/22/2022	Shannon Walker
FSP-014-000040	05/23/2017	William's Place BBQ Mobile	301 S COURT ST QUITMAN, GA 31643	Brooks	Routine	98	A	09/22/2022	Shannon Walker

Tourist Accommodation Inspections 2014 (1 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
TAP-014-000001	05/11/2022	Western Motel	1603 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	96	A	09/28/2022	Shannon Walker