

ECHOLS COUNTY BOARD OF HEALTH

Agenda

August 16, 2022 | 12:00 P.M.

CONFERENCE CALL

1. Call to Order
2. Public Comments
 - New Board Member: Superintendent Vincent Hamm
3. Approval of May 17, 2022 Minutes (Page 3)
4. Business
 - Financial Update – Teresa Giles
 - Revenue & Expense Summary (Page 5)
 - Public Health Update – William R. Grow, MD, FACP
 - COVID-19 Update
 - Monkeypox Update
5. Nurse Manager’s Report – Leigh Ann Combass (Page 7)
6. Environmental Health Update – Blake Lowery (Page 9)
7. Announcements
8. Adjournment

REMAINING 2022 BOARD OF HEALTH MEETINGS

- October 21, 2022 (Legislative Breakfast)**
- November 15, 2022**

2022 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED

- **September 5, 2022**
- **October 10, 2022**
- **November 11, 2022 & November 24-25, 2022**
- **December 23, 2022 & December 26, 2022**

**ECHOLS COUNTY BOARD OF HEALTH
MINUTES | BUDGET MEETING
May 17, 2022**

The Echols County Board of Health met May 17, 2022 in the conference room at the Echols County Health Department.

Members Present

Evelyn Howell, Chairman
Brenda Corbett, Secretary
Shannon King
Bobby Walker

Members Absent

Dianne Richardson, Vice-Chairman

Others Present

Dr. William Grow
Dwain Butler
Patrina Bowles
Blake Lowery
Leigh Ann Combass
Tiffinee Dasher
Teresa Giles

Call to Order

- Ms. Howell called the meeting to order at 12:00 p.m.

Public Comments

- There were no public comments.

Approval of February 15, 2022 Minutes (See attachment)

- Ms. King made a motion to approve the minutes from the February 15, 2022 meeting. The motion was seconded by Ms. Corbett. All were in favor and the motion passed.

New Business:

Financial Information – Teresa Giles (See attachments)

- Ms. Giles presented the Echols County Health Department’s Revenue and Expense Summary.
- The Echols County Board of Health’s FY2023 Budget was presented. After a brief discussion, Ms. Corbett made a motion to approve the Echols County Health Department’s FY2023 Budget as presented. The motion was seconded by Mr. Walker. All were in favor and the motion passed.

Public Health Updates – William R. Grow, MD, FACP (See attachments)

- Dr. Grow provided the COVID-19 update and informed the Board of the decrease in numbers across Georgia.
- The District will host a legislative breakfast for the southern counties October 21, 2022. All board members were invited to attend.

Health Department Update – Leigh Ann Combass (see attachments)

- Ms. Combass informed the Board all COVID vaccines and COVID testing is still available at the health department.
- COVID testing numbers have decreased.
- All health department clinic services are being provided.

Environmental Health Update - Blake Lowery (see attachments)

- All Echols County food service and inspection permit information was provided.

Announcements

- Ms. Corbett was presented with a plaque from the Echols County Board of Health for her 13 years of service. Ms. Corbett agreed to remain on the Board until a replacement is appointed by the Echols County Board of Commissioners.

Adjournment

- There being no further business, the meeting was adjourned at 12:30 p.m.

Respectfully Submitted,

Bobby Walker, Board Secretary
Tiffinee Dasher, Typist

**Echols County Board of Health
Revenue and Expense Summary
July 1, 2022 - July 31, 2022**

		YTD	Budget	% of Budget Received/ Expended
Revenue				
456001	County Participating	309.82	3,718.00	8.33%
456004	County Non-Participating	1,606.81	19,282.00	8.33%
995001	Unassigned Fund Balance	24,511.00	24,511.00	100.00%
456024	Restricted Fund Balance - Pr Yr Fees	52,771.36	52,771.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	11,480.96	11,481.00	100.00%
456040	Intra Agency Transfer - From Lowndes GIA	0.00	15,325.00	0.00%
456051	Qualifying Local Funds - Interest Income	10.48	250.00	4.19%
458001	Grant-In-Aid	0.00	169,286.00	0.00%
456008	Out-Patient Medicare Fees	181.04	0.00	N/A
456010	Out-Patient Client Fees	1,329.37	0.00	N/A
456016	Private Insurance	333.00	0.00	N/A
456022	Health Check	61.24	0.00	N/A
456031	Environmental Fees	90.00	0.00	N/A
456034	Medicaid - DSPS	433.91	0.00	N/A
456036	Medicaid - PCM	145.20	0.00	N/A
456041	Vital Records	250.00	0.00	N/A
456049	Current Yr Adm Claiming	0.00	0.00	N/A
Total Revenue		93,514.19	296,624.00	30.57%
Expenses				
511001	Salaries	9,702.92	116,380.00	8.34%
513001	Hourly Labor	780.00	9,330.00	8.36%
514001	FICA	704.28	8,447.00	8.34%
515001	Retirement	3,292.32	39,490.00	8.34%
516001	Health Insurance	2,857.90	34,279.00	8.34%
614001	Supplies & Materials	0.00	5,500.00	0.00%
614018	Pharmaceuticals	348.07	12,000.00	2.90%
615001	Repairs & Maintenance	854.06	4,763.00	17.93%
617001	Utilities	680.32	6,941.00	9.80%
618001	Printing	391.65	1,000.00	39.17%
619001	Other Rent	0.00	267.00	0.00%
622001	Direct Benefits to Clients	18.02	800.00	2.25%
627001	Other Operating	261.01	10,772.00	2.42%
633001	Computer Software - Microsoft License Fee	0.00	1,500.00	0.00%
640001	Travel	21.25	2,000.00	1.06%
645001	Rental of Equipment	131.47	1,500.00	8.76%
651001	Per Diem & Fees	18.49	400.00	4.62%
653001	Contract - Maintenance Fee Clinical Software	0.00	2,500.00	0.00%
673001	Telecommunications	1,122.89	12,520.00	8.97%
681001	Postage	33.16	500.00	6.63%
761001	Indirect Costs	0.00	25,735.00	0.00%
Total Expenses		21,217.81	296,624.00	7.15%

**ECHOLS COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
LEIGH ANN COMBASS, RN**

August 16, 2022

- COVID-19 Update
 - Vaccines
 - Staff stay updated on vaccinations and testing guidelines.
 - Testing
 - Testing continues outside the health department.

- Monkeypox
 - Staff are preparing for testing and vaccinations.

- School Updates
 - Preparation for school-based flu clinics is underway.

- Health Department Clinical Services
 - All clinic services are being offered.

Echols County Environmental Health

5/17/22-8/15/22

- Food Service Inspections – 3
 - Total Permitted Facilities - 10
- Total Site Evaluations – 9
- Septic Permits – 6
 - New – 3
 - Repairs – 3
- Septic Inspections – 2
- Well Permits – 9

Food Facility Inspections (3 Total)

FSP-050-000027 Corbett's Country Corner 1315 HWY 376 E LAKE PARK, GA 31636

Inspection Date: 05/17/2022 Score: A (100)

FSP-050-000030 Las Palmas Taqueria PO BOX 30 STATENVILLE, GA 31648

Inspection Date: 05/17/2022 Score: A (100)

FSP-050-000031 Las Palmas Taqueria (mobile) PO BOX 30 STATENVILLE, GA 31648

Inspection Date: 05/17/2022 Score: A (91)