

BERRIEN COUNTY BOARD OF HEALTH

AGENDA

AUGUST 17, 2022 | 12:30 P.M.

1. **Call to Order**
2. **Public Comments**
3. **Approval of June 14, 2022 Minutes (Page 3)**
 - **Motion**
 - **Second**
4. **Business**
 - **Revenue & Expense Summary – Teresa Giles**
 - **Revenue & Expense Summary (Page 5)**
 - **Public Health Update – William R. Grow, MD, FACP**
 - COVID-19 Update
 - Monkeypox Update
5. **Nurse Manager’s Report – Dawn Bowen (Page 7)**
6. **Environmental Health Update – Lee Meeks (Page 9)**
7. **Announcements**
8. **Adjournment**
 - **Motion**
 - **Second**

REMAINING 2022 BOARD OF HEALTH MEETINGS

- October 12, 2022 (Legislative Breakfast Will Count as Fourth Quarter Meeting If Quorum Is Reached)
- Legislative Breakfast – Northern Counties – October 7, 2022 (Tift County Board of Education)

2022 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED

- September 5, 2022 (Monday)
 - October 10, 2022 (Monday)
 - November 11, 2022 & November 24-25, 2022 (Thursday and Friday)
 - December 23, 2022 & December 26, 2022 (Friday and Monday)
-

**BERRIEN COUNTY BOARD OF HEALTH
MINUTES
June 14, 2022**

The Berrien County Board of Health met at the Berrien County Health Department on Tuesday, June 14, 2022 at 12:30 p.m.

Members Present

William Nash, MD, Vice-Chairman
Jimmy Parker, Vice-Chairman
Deree Nix, Secretary
Robin Marcum
Joe Barkman

Members Absent

John Clayton

Others Present

William R. Grow, MD, FACP
Dwain Butler
Patrina Bowles
Teresa Giles
Dana Watson
Dawn Bowen
Lee Meeks
Debbie Tomlinson

Call to Order

- Dr. Nash called the meeting to order at 12:45 p.m.

Public Comments

- There were no public comments.

Approval of January 11, 2022 Minutes

- Mr. Parker made a motion to approve the minutes from the January 11, 2022 as presented. Ms. Marcum seconded the motion. All were in favor and the motion passed.

New Business:

Financial Information – Teresa Giles (See attachments)

- Ms. Giles presented the Berrien County Health Department’s Revenue and Expense Summary through the end of Fiscal Year 2022. Revenue is as expected, including the \$5,000 salary increases.
- The Berrien County Health Department’s FY2023 budget was presented with a \$542,280 budget, which also includes the salary increase and fringe benefits associated with that increase. The state is providing funds for these increases.
- The budget also includes changes in postage. WIC will now reimburse the county for postage used.
- Approximately \$13,032 of the fund balance is anticipated to be used to balance the FY2023 budget. Ms. Giles noted the Berrien County Health Department has approximately eight months of operating funds.
- Ms. Marcum made a motion to approve the Berrien County Health Department’s FY2023 budget as presented. The motion was seconded by Mr. Parker. All were in favor and the motion passed.

Public Health Updates – William R. Grow, MD, FACP (See attachments)

- Dr. Grow announced a slow increase in the number of COVID cases per day in Georgia. The Omicron B5 variant accounts for approximately 70% of all cases.
- Moderna may have a booster available for Fall but it has not yet been approved by the Food and Drug Administration (FDA).
- Hospitalizations have increased by approximately 30% with a 14% increase in deaths. Surges have been noted mainly in correctional facilities and daycares and deaths have been primarily in those who are unvaccinated or under vaccinated.
- Twelve new COVID cases were reported in Berrien County. Many cases are unknown due to the ability to test at home. A total of 57% of Georgians are fully vaccinated – most of whom are over 65. Berrien County has a 36% vaccination rate with the majority of those being 65 and older.
- Dr. Grow announced planning for a legislative breakfast to be held October 7, 2022 for the northern counties. More information will be shared closer to that date.

Health Department Update (Dana Watson) Attachment

- Ms. Watson informed the Board full services are being offered at the health department.
- COVID testing and vaccinations are available by appointment. Free at-home tests are also provided to the public.
- A goal was set two years ago to collect \$100,000 in fees. Ms. Watson indicated fee collection was currently at \$105,000 with one month remaining in the fiscal year.
- Staff are preparing for 2022 school flu clinics as well as back to school immunizations and Ear, Eye, Dental and Nutrition (EEDN) screenings.
- A new full-time fully protocol nurse will start June 16, 2022.
- Ms. Watson announced her departure from the Berrien County Health Department in August.

Environmental Health Update (Lee Meeks) Attachment

- Mr. Meeks provided the most current environmental health update for Berrien, which included activities and inspection reports for January 11, 2022 – June 13, 2022 and mentioned an increase in environmental health fees.
- New subdivisions have been created with an anticipated additional of \$5,000-\$6,000 in fees for environmental health, which should be collected by the end of June.
- All food service establishments and hotels have paid FY2022 fees.

Announcements

- The meeting dates for the remainder of the year were noted.
- The next meeting will be August 17, 2022 at 12:30 p.m.

Adjournment

- There being no further business, Mr. Parker made a motion to adjourn. The motion was seconded by Ms. Nix. All were in favor and the motion passed. The meeting was adjourned at 1:15 p.m.

Respectfully Submitted,

Deree Nix, Board Secretary
Debbie Tomlinson, Typist

**Berrien County Board of Health
Revenue and Expense Summary
July 1, 2022 - July 31, 2022**

| | | YTD | Revised Budget | % of Budget Received/ Expended |
|-----------------------|--|-------------------|-------------------|--------------------------------------|
| Revenue | | | | |
| 456001 | County Participating | 2,310.00 | 27,720.00 | 8.33% |
| 456004 | County Non-Participating | 4,065.00 | 48,780.00 | 8.33% |
| 995001 | Unassigned Fund Balance | 27,388.00 | 27,388.00 | 100.00% |
| 456024 | Restricted Fund Balance - Pr Yr Fees | 117,423.79 | 117,424.00 | 100.00% |
| 456050 | Restricted Fund Balance - Pr Yr Adm Claiming | 22,206.74 | 22,207.00 | 100.00% |
| 456040 | Intra Agency Transfer - From Lowndes | 20,950.00 | 20,950.00 | 100.00% |
| 456051 | Qualifying Local Funds - Interest Income | 29.44 | 530.00 | 5.55% |
| 458001 | Grant-In-Aid | 0.00 | 318,432.00 | 0.00% |
| 456008 | Out-Patient Medicare Fees | 800.69 | 0.00 | N/A |
| 456010 | Out-Patient Client Fees | 808.37 | 0.00 | N/A |
| 456016 | Private Insurance | 1,033.38 | 0.00 | N/A |
| 456022 | Health Check | 273.34 | 0.00 | N/A |
| 456031 | Environmental Fees | 1,230.00 | 0.00 | N/A |
| 456034 | Medicaid - DSPS | 548.73 | 0.00 | N/A |
| 456036 | Medicaid PCM | 290.40 | 0.00 | N/A |
| 456049 | Current Yr Adm Claiming | 0.00 | 0.00 | N/A |
| Total Revenue | | 199,357.88 | 583,431.00 | 33.32% |
| Expenses | | | | |
| 511000 | Salaries | 23,740.80 | 252,307.00 | 9.41% |
| 513001 | Hourly Labor | 0.00 | 10,263.00 | 0.00% |
| 514001 | FICA | 1,772.97 | 18,825.00 | 9.42% |
| 515001 | Retirement | 7,270.94 | 77,277.00 | 9.41% |
| 516000 | Health Insurance | 6,992.59 | 74,314.00 | 9.41% |
| 614001 | Supplies & Materials | 1,619.42 | 15,000.00 | 10.80% |
| 614018 | Pharmaceuticals | 2,094.31 | 33,000.00 | 6.35% |
| 615001 | Repairs & Maintenance | 808.67 | 8,785.00 | 9.21% |
| 617001 | Utilities | 1,379.48 | 12,900.00 | 10.69% |
| 618001 | Printing | 1,263.88 | 2,500.00 | 50.56% |
| 619001 | Other Rent | 0.00 | 303.00 | 0.00% |
| 622001 | Direct Benefits to Clients | 21.75 | 4,000.00 | 0.54% |
| 627001 | Other Operating | 46.54 | 1,800.00 | 2.59% |
| 633001 | Computer Software - Microsoft License Fee | 0.00 | 1,370.00 | 0.00% |
| 640001 | Travel | 682.10 | 8,000.00 | 8.53% |
| 645001 | Rental of Equipment | 131.47 | 2,560.00 | 5.14% |
| 651001 | Per Diem & Fees | 16.79 | 450.00 | 3.73% |
| 653001 | Contract - Maintenance Fee Clinical Software | 0.00 | 2,500.00 | 0.00% |
| 673001 | Telecommunications | 645.78 | 8,115.00 | 7.96% |
| 681001 | Postage | 590.36 | 2,500.00 | 23.61% |
| 761001 | Indirect Cost | 0.00 | 46,662.00 | 0.00% |
| Total Expenses | | 49,077.85 | 583,431.00 | 8.41% |

THE HISTORY OF THE CITY OF BOSTON

The history of the city of Boston is a story of growth and resilience. From its founding as a small settlement of Puritan settlers in 1630, it has evolved into one of the most important and vibrant cities in the United States. The city's early years were marked by a strong sense of community and a commitment to education and industry. Over the centuries, Boston has been a center of intellectual and cultural life, producing many of the nation's most influential thinkers and leaders. The city's location on the eastern seaboard of North America has made it a major port and a hub of international trade. Today, Boston is a global city, known for its world-class universities, its thriving financial district, and its rich cultural heritage. The city's history is a testament to the power of human ingenuity and the enduring spirit of a city that has always been on the cutting edge of progress.

**BERRIEN COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
DAWN BOWEN, RN**

AUGUST 17, 2022

- HEALTH DEPARTMENT SERVICES
 - All health department services continue to be available.
- COVID TESTING/VACCINATIONS
 - Testing and vaccinations are available by appointment.
 - Vaccinations offered Wednesdays.
- SCHOOL ACTIVITIES
 - SCHOOL FLU PACKETS
 - School flu packets sent to Berrien County Schools
 - Approximately 3,600 packets sent out.
 - EAR, EYE, DENTAL AND NUTRITION SCREENINGS
 - Screenings continue to be provided to school age and head start students
- FLU VACCINATIONS
 - Flu vaccines will be available to board of health members
 - SCHOOL IMMUNIZATIONS
 - School immunization records will be audited beginning September
 - Includes 11th grade for meningitis vaccinations
- Monkeypox Testing
 - Berrien is available for testing as identified and instructed.



Berrien County Health Department
600A South Jefferson St. • PO Box 275 • Nashville, Georgia 31639
Phone: (229) 686-5411 • Fax (229) 686-9015
www.southhealthdistrict.com/berrien

Environmental Health Activities 6/10/22 Through 8/15/22

Permitted Facilities:

- 49 Food Service Establishments
- 2 Tourist Accommodation
- 1 Body Art Establishment

Activities:

- 15 Food Service Inspections
- 28 Site Evaluations for Septic Systems
- 28 Septic System Permits Issued
- 15 Septic Installation Inspections
- 4 Existing Septic System Evaluations
- 1 Tourist Accommodation Inspection
- 1 Body Art Inspection
- 11 Water Samples Collected and Evaluated
- 8 New Well Permits Issued

Faint, illegible text at the top of the page, possibly a header or title.

Section Header

Main body of faint, illegible text, appearing to be several paragraphs of a document.