

COOK COUNTY BOARD OF HEALTH

AGENDA | BUDGET MEETING

JUNE 28, 2022 | 12:00 P.M.

1. Call to Order
2. Public Comments
3. Approval of April 19, 2022 Minutes (**Page 3**)
 - Motion
 - Second
4. Business
 - Revenue & Expense Summary – Teresa Giles (**Page 7**)
 - Cook County Health Department FY2023 Budget (**Page 8**)
 - Vote to Approve Cook County Health Department’s FY2023 Budget
 - Motion
 - Second
 - Public Health Update – William R. Grow, MD, FACP
 - COVID-19 Update
 - 2022 Legislative Breakfast
 - Tentative Date: October 21, 2022 – South Health District Office
5. Nurse Manager’s Report – Rebecca Allgood (**Page 9**)
6. Environmental Health Update – Danielle Hurst (**Page 11**)
7. Announcements
8. Adjournment

CHANGE IN MEETING LOCATION

Cook County Board of Commissioners
1200 South Hutchinson Avenue
Adel, Georgia 31620

REMAINING 2022 BOARD OF HEALTH MEETINGS

- August 9, 2022 – Third Quarter Meeting
- October 18, 2022

2022 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED

- July 4, 2022
- September 5, 2022
- October 10, 2022
- November 11, 2022 & November 24-25, 2022
- December 23, 2022 & December 26, 2022

**COOK COUNTY BOARD OF HEALTH
MINUTES
April 19, 2022**

The Cook County Board of Health met by conference call on Tuesday, April 19, 2022.

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
Dr. Tom Fausett, Chairman Shelva Keeley – Vice-Chairman Debra Robinson – Secretary Mayor Buddy Duke Terry McClain Col. (Ret.) Ronald Mitchell	Dr. Tim Dixon	Dr. William Grow Dwain Butler Patrina Bowles Teresa Giles Allie Pridgen Rebecca Allgood Beth Magsanay Danielle Hurst

Call to Order

- Dr. Tom Fausett called the meeting to order at 12:01 p.m.

Mr. McClain joins the call at 12:02 p.m.

Public Comments

- There were no public comments.

Approval of Minutes January 19, 2022 Minutes (Attached)

- Col. (Ret.) Mitchell made a motion to approve the minutes from the January 19, 2022 meeting as presented. The motion was seconded by Mrs. Robinson. All were in favor and the motion passed.

Business

Financial Information – Teresa Giles (Attachments)

- Ms. Giles reviewed the Cook County Health Department’s Revenue and Expense Summary for the first three quarters of the fiscal year.
- Cook’s budget has been increased, partly due to an increase in interest earned on one of the accounts and due to funds being transferred for labor for COVID-related services provided. Private insurance also increased
- Ms. Giles noted COVID vaccinations have helped to increase funds across the district. A breakdown of the revenue and expense summary will be provided to the Board during the next face-to-face meeting. Overall, Cook’s budget is in good shape.
- Dr. Grow added that Cook’s staff is doing a stellar job and has the best fee income it has seen over the last five years. Dr. Fausett also commented how grateful the Board is for the staff.
- Ms. Giles informed the Board next year’s budget will be planned more cautiously.

Public Health Updates – William R. Grow, MD, FACP

- Dr. Grow announced things regarding COVID are looking as good if not better than expected.
- COVID related cases have decreased in the district over the last two weeks and the CDC has listed the mask mandates on public transportation.
- Cook has had 16 new cases since the last report from the state and the county is approximately 46% vaccinated.
- Permission was given for districts to be offering the second booster to individuals with compromised immune systems and those who are 50-plus years old.

Nurse Manager's Report – Rebecca Allgood (Attachment)

- Ms. Allgood began by announcing the lobby is now fully open to the community due to the decrease in COVID cases. Patients do have to wear masks when seeing the nurses face-to-face.
- The demand for COVID testing has decreased. Those needing testing may call the health department for a same-day or scheduled appointment.
- Approximately 20 second booster doses have been administered.
- There has been an increase in back-to-school immunizations as well as ear, eye, dental and nutrition screenings. The meningitis booster has also been administered to students turning 16 years old and are entering 11th grade.
- Ms. Allgood and Ms. Ponce, who are both certified car seat technicians, will assist the Adel Police Department with car seat safety checks on May 4, 2022. Anyone who needs a new car seat will be provided one.
- Katrina Goff began her role as administrative support April 1, 2022. She will assist at the front desk.

Environmental Update –Danielle Hurst – (Attachments)

- Ms. Hurst reviewed environmental health activities from January 19, 2022 – April 18, 2022, which includes 68 permitted facilities in Cook County.
- There has been an increase in septic permits issued. Two food facilities were closed due to the lack of staffing and financial difficulties.
- Training has been conducted for any facility with low scores. Both information inspections and the offer of general food safety training to assist in improving food scores has been offered.
- Since the last meeting, 28 establishments have been inspected, 27 septic permits were issued, and three tourist accommodations have been inspected.
- Land use has increase and everything is on track for the end of the fiscal year.

Announcements

- Dr. Fausett reminded the Board of the upcoming meeting dates. Ms. Bowles will inform the board of the meeting location for the face-to-face meeting. The remaining holiday schedule was also noted.

Adjournment

- There being no further business, Col. (Ret.) Mitchell made a motion to adjourn. Dr. Fausett adjourned the meeting at 12:23 p.m.

Respectfully Submitted,

Debra Robinson, Board Secretary
Beth Magsanay, Typist

**Cook County Board of Health
Revenue and Expense Summary
July 1, 2021 - March 31, 2022**

		YTD	Revised Budget	% of Budget Received/ Expended	Original FY22 Budget	Increase/ (Decrease)
Revenue						
456001	County Participating	26,020.00	26,020.00	100.00%	26,020.00	0.00
456004	County Non-Participating	48,980.00	48,980.00	100.00%	48,980.00	0.00
995001	Unassigned Fund Balance	27.00	27.00	100.00%	27.00	0.00
456024	Restricted Fund Balance - Pr Yr Fees	119,258.71	119,259.00	100.00%	114,500.00	4,759.00
456050	Restricted Fund Balance - Pr Yr Adm Claiming	81,588.10	81,589.00	100.00%	78,158.00	3,431.00
456040	Intra Agency Transfer - From Lowndes	24,473.00	54,766.00	44.69%	24,473.00	30,293.00
456040	Intra Agency Transfer - From COVID GIA	7,774.02	7,774.00	100.00%	0.00	7,774.00
456051	Qualifying Local Funds - Interest Income	566.95	769.00	73.73%	0.00	769.00
458001	Grant-In-Aid	186,576.00	256,542.00	72.73%	256,542.00	0.00
456008	Out-Patient Medicare Fees	20,377.21	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	14,857.66	0.00	N/A	0.00	0.00
456016	Private Insurance	31,912.96	0.00	N/A	0.00	0.00
456022	Health Check	7,771.68	0.00	N/A	0.00	0.00
456029	Nurse Practitioner Fees	0.00	0.00	N/A	0.00	0.00
456031	Environmental Fees	30,735.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPS	7,830.65	0.00	N/A	0.00	0.00
456036	Medicaid PCM	3,267.00	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	18,507.48	0.00	N/A	0.00	0.00
Total Revenue		630,523.42	595,726.00	86.84%	548,700.00	47,026.00
Expenses						
511000	Salaries	173,738.55	258,724.00	67.15%	231,434.00	27,290.00
514001	FICA	12,505.10	18,733.00	66.75%	16,602.00	2,131.00
515001	Retirement	42,059.97	58,335.00	72.10%	56,937.00	1,398.00
516000	Health Insurance	51,173.02	70,682.00	72.40%	68,167.00	2,515.00
614001	Supplies & Materials	5,246.83	32,657.00	16.07%	12,000.00	20,657.00
614018	Pharmaceuticals	11,088.09	40,000.00	27.72%	40,000.00	0.00
615001	Repairs & Maintenance	8,641.20	12,499.00	69.14%	19,700.00	(7,201.00)
617001	Utilities	4,151.53	14,000.00	29.65%	14,000.00	0.00
618001	Printing	2,147.95	1,062.00	202.26%	2,500.00	(1,438.00)
619001	Other Rent	0.00	183.00	N/A	211.00	(28.00)
620001	Insurance and Bonding	875.58	876.00	99.95%	707.00	169.00
622001	Direct Benefits to Clients	890.16	4,000.00	22.25%	4,000.00	0.00
627001	Other Operating	4,711.75	5,750.00	81.94%	6,500.00	(750.00)
633001	Computer Software - Microsoft License Fee	1,540.08	1,540.00	100.01%	1,748.00	(208.00)
640001	Travel	2,470.41	4,000.00	61.76%	4,000.00	0.00
643001	Equipment Over \$5000	5,266.56	5,267.00	99.99%	0.00	5,267.00
645001	Rental of Equipment	2,127.78	2,837.00	75.00%	2,837.00	0.00
646001	Equipment Under \$5000	0.00	0.00	#DIV/0!	2,000.00	(2,000.00)
651001	Per Diem & Fees	477.05	566.00	84.28%	500.00	66.00
653001	Contract - Maintenance Fee - Clinical Software	2,840.19	2,840.00	100.01%	2,796.00	44.00
673001	Telecommunications	7,561.05	9,478.00	79.77%	9,600.00	(122.00)
681001	Postage	1,215.03	1,392.00	87.29%	5,100.00	(3,708.00)
761001	Indirect Costs	21,257.76	50,305.00	42.26%	47,361.00	2,944.00
Total Expenses		361,985.64	595,726.00	60.76%	548,700.00	47,026.00

<p>Cook Health Department Budget Summary For Fiscal Year beginning July 1 and ending June 30</p>

RESOURCES	Proposed FY 2023
County Participating	26,020
County Non-Participating	48,980
Restricted Fund Balance - Pr Yr Fees	144,550
Restricted Fund Balance - Pr Yr Adm Claiming	77,620
Intra Agency Transfer - From Lowndes	72,806
Qualifying Local Funds - Interest Income	780
Grant-In-Aid	256,542
TOTAL RESOURCES	<u>627,298</u>
EXPENSES	
Salaries	264,942
FICA	19,179
Retirement	65,150
Health Insurance	78,036
Supplies & Materials	48,082
Pharmaceuticals	39,500
Repairs & Maintenance	12,593
Utilities	14,020
Printing	1,061
Other Rent	183
Insurance and Bonding	876
Direct Benefits to Clients	4,000
Other Operating	3,268
Computer Software - Microsoft License Fee/Other	1,540
Travel	3,000
Rental of Equipment	2,837
Per Diem and Fees	533
Contract - Maintenance Fee Clinical Software	2,840
Telecommunications	9,789
Postage	1,692
Indirect Cost	54,177
TOTAL EXPENSES	<u>627,298</u>

**COOK COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S REPORT
REBECCA ALLGOOD, RN**

JUNE 28, 2022

- HEALTH DEPARTMENT STATUS
 - Lobby is open
 - All health department services provided
 - Masks required in clinic areas for all staff and patients
- COVID Update
 - Rapid testing continues to be provided by nursing staff at no cost.
 - The community is requested to contact the health department for scheduling
 - Testing integrated into other clinic services
 - Distribution of at-home COVID test kits began June 1, 2022
 - No fee and no limit to the number of kits requested
 - Patients are offered kits during clinic visits
 - Approximately 50 kits per week distributed
 - COVID vaccinations and boosters continue to be provided every Wednesday
- SCHOOL VACCINATIONS
 - Increase in number of students updating vaccinations for college enrollment and in preparation for the new school year.
- HEALTH DEPARTMENT STAFFING
 - There are now two nurse practitioners providing LARC services each month.
 - Patients are very receptive of these methods, including convenience and effectiveness.
 - Having two nurse practitioners has decreased the wait time for clients to receive this service.



Cook County Health Department
204 North Parrish Avenue • Adel, Georgia 31620
Phone: (229) 896-7527 • Fax: (229) 896-4751
www.southhealthdistrict.com/cook

Environmental Health Activities
4/19/22 through 06/27/22
Cook County Board of Health 06/28/22

Permitted Facilities:

- 60 Food Establishments
- 7 Tourist Accommodations
- 1 Body Art Permit
- 3 Public Swimming Pools

Activities:

- 23 Food Service Inspections
- 1 Tourist Accommodation Inspections
- 18 Septic Permits Issued
- 12 Inspected Septic Systems
- 3 Evaluated Existing Septic Systems
- 8 Water Samples Collected and Evaluated
- 13 Issued Well Permits



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Food Facility Inspections (23 Total)

Permit #	Facility Name	Score	Grade	Inspection Date	Inspector
FSP-037-000130	<u>3 G Eats</u>	100	A	05/11/2022	Danielle Hurst
FSP-037-000129	<u>3 G Eats (Base)</u>	100	A	05/11/2022	Danielle Hurst
FSP-037-000107	<u>Adel Church of God</u>	100	A	05/18/2022	Danielle Hurst
037-FS-036	<u>AJ's Country Kitchen</u>	100	A	05/18/2022	Danielle Hurst
FSP-037-000093	<u>B & T Soul Food and More</u>	100	A	05/02/2022	Danielle Hurst
FSP-037-000029	<u>C & C Crab Shack</u>	100	A	06/16/2022	Danielle Hurst
037-FS-012	<u>Carter's</u>	100	A	05/18/2022	Danielle Hurst
FSP-037-000068	<u>Carter's Licensing LLC (commissary for catering)</u>	100	A	05/18/2022	Danielle Hurst
FSP-037-000113	<u>Company 5 Catfish House Steak and Seafood</u>	100	A	06/02/2022	Danielle Hurst
FSP-037-000079	<u>Correctional Resource Group @ Cook County Detention Center</u>	100	A	06/06/2022	Danielle Hurst
037-FS-027	<u>El Carrisal</u>	100	A	06/01/2022	Danielle Hurst
FSP-037-000128	<u>Hope Inn</u>	100	A	05/02/2022	Danielle Hurst
037-FS-025	<u>Impire Restaurant</u>	100	A	05/02/2022	Danielle Hurst
FSP-037-000131	<u>Julio's Express</u>	100	A	05/24/2022	Danielle Hurst
FSP-037-000127	<u>La Mexicana</u>	100	A	04/28/2022	Danielle Hurst
FSP-037-000089	<u>Like Mother Like Daughter/ The Chop Shop</u>	100	A	05/04/2022	Danielle Hurst
FSP-037-000090	<u>M and E Wings and Things</u>	77	C	06/02/2022	Danielle Hurst
FSP-037-000006	<u>Sweet T's Smokehouse</u>	100	A	06/16/2022	Danielle Hurst
037-FS-009	<u>The China House</u>	96	A	05/10/2022	Danielle Hurst
FSP-037-000070	<u>The Rachel House</u>	100	A	06/06/2022	Danielle Hurst
FSP-037-000103	<u>The Shrimp Box</u>	100	A	05/31/2022	John Meeks
FSP-037-000102	<u>Tift Regional Health System Inc. d/b/a Southwell Medical, A campus of Tift Regional Medical Center</u>	91	A	05/31/2022	Danielle Hurst
037-FS-037	<u>Western Sizzlin</u>	96	A	05/10/2022	Danielle Hurst

Tourist Accommodation Inspections 2014 (2 Total)

Permit #	Facility Name	Score	Grade	Inspection Date	Inspector
TAP-037-000010	<u>Cecil Bay RV Park</u>	100	A	05/18/2022	Danielle Hurst
TAP-037-000009	<u>Stagecoach Inn</u>	100	A	05/18/2022	Danielle Hurst