

LOWNDES COUNTY BOARD OF HEALTH
Agenda | BUDGET MEETING
May 17, 2022 | 12:00 P.M.

IN-PERSON MEETING

1. Call to Order
2. Public Comments
3. Approval of February 17, 2022 Minutes **(Page 3)**
4. Business
 - Financial Update – Teresa Giles
 - Revenue & Expense Summary **(Page 5)**
 - Echols County Health Department – FY2023 Budget **(Page 6)**
 - Vote to Approve Echols County Board of Health’s FY2023 Budget
 - Public Health Update – William R. Grow, MD, FACP
 - COVID-19 Update
 - Legislative Breakfast
 - Tentative Date – Southern Counties
 - October 21, 2022 | South Health District Office
5. Nurse Manager’s Report – Leigh Ann Combass **(Page 7)**
6. Environmental Health Update – Blake Lowery **(Page 9)**
7. Announcements
8. Adjournment

REMAINING 2022 BOARD OF HEALTH MEETINGS

- August 16, 2022**
- November 15, 2022**

2022 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED

- **May 30, 2022**
- **June 20, 2022**
- **July 4, 2022**
- **September 5, 2022**
- **October 10, 2022**
- **November 11, 2022 & November 24-25, 2022**
- **December 23, 2022 & December 26, 2022**

**ECHOLS COUNTY BOARD OF HEALTH
MINUTES
February 15, 2022**

The Echols County Board of Health met by conference call on Tuesday, February 15, 2022.

Members Present

Evelyn Howell, Chairman
Dianne Richardson, Vice-Chairman
Brenda Corbett, Secretary
Shannon King
Bobby Walker

Members Absent

Others Present

Dr. William Grow
Dwain Butler
Patrina Bowles
Blake Lowery
Leigh Ann Combass
Tiffinee Dasher
Teresa Giles

Call to Order

- Ms. Howell called the meeting to order at 12:00 p.m.

Public Comments

- There were no public comments.

Approval of November 16, 2021 Minutes (See attachment)

- Ms. Corbett made a motion to approve the minutes from the November 16, 2021 meeting. The motion was seconded by Ms. King. All were in favor and the motion passed.

New Business:

Financial Information – Teresa Giles (See attachments)

- Ms. Giles presented the Echols County Health Department's Revenue and Expense Summary.
- The Echols County Board of Health's FY2021 Audit Report was presented. Mr. Walker made a motion to accept the Echols County Board of Health's FY2021 Audit Report. The motion was seconded by Ms. Corbett. All were in favor and the motion passed.

Bobby Walker joins the call at 12:03 p.m.

Public Health Updates – William R. Grow, MD, FACP (See attachments)

- Dr. Grow provided the COVID-19 update, which included vaccination and testing information available to the community, announcing a sharp decrease in the number of cases throughout the state. At least 36% of Echols County citizens are fully vaccinated. There has been a dramatic decrease in the number of vaccinations.
- The Board will be notified when future board meetings will be held in person.
- The 92nd Georgia Public Health Association's Annual Meeting and Conference will be held May 4-6, 2-2022 on Jekyll Island. Registration will be prepaid, and travel will be reimbursed after the conference. Any board member interested in attending should contact Patrina Bowles.

Ms. Howell's call dropped. Ms. Richardson continued with the meeting.

- Dr. Grow informed the board officers were up for election for 2022 – 2024. Ms. Corbett announced she would be stepping down as secretary. Ms. Richardson asked Mr. Walker if he would be willing to accept the position as Board Secretary. Mr. Walker consented. Mr. Walker made a motion to approve the current Echols County Board of Health positions with Mr. Walker being elected at Secretary. Ms. King seconded the motion. All were in favor and the motion passed.

Health Department Update – Leigh Ann Combass (see attachments)

- Ms. Combass announced availability of COVID vaccine for children five years and older
- School immunization audits have been completed.
- Planning has begun for back-to-school immunizations and Ear, Eye, Dental and Nutrition (EEDN) screenings.
- Echols is continuing to offer all clinical services.
- Jasmine Dawson’s last day with Echols is February 15, 2022.

Ms. Howell returns to the meeting at 12:20 p.m.

Environmental Health Update - Blake Lowery (see attachments)

- Mr. Lowery noted a correction needed to his report. There were eight site evaluations instead of the eighteen listed on the report.
- Inspection and food score reports were provided to the Board.

Announcements

- There were no announcements.

Adjournment

- There being no further business, the meeting was adjourned at 12:23 p.m.

Respectfully Submitted,

Bobby Walker, Board Secretary
Tiffinee Dasher, Typist

**Echols County Board of Health
Revenue and Expense Summary
July 1, 2021 - March 31, 2022**

		YTD	Revised Budget	% of Budget Received/ Expended	Original FY22 Budget	Increase/ (Decrease)
Revenue						
456001	County Participating	2,788.47	3,718.00	75.00%	3,718.00	0.00
456004	County Non-Participating	14,461.56	19,282.00	75.00%	19,282.00	0.00
995001	Unassigned Fund Balance	26,526.00	26,526.00	100.00%	26,526.00	0.00
456024	Restricted Fund Balance - Pr Yr Fees	58,793.00	58,793.00	100.00%	55,000.00	3,793.00
456050	Restricted Fund Balance - Pr Yr Adm Claiming	31,732.00	31,732.00	100.00%	30,578.00	1,154.00
456040	Intra Agency Transfer - From COVID GIA	4,964.03	4,964.00	100.00%	0.00	4,964.00
456040	Intra Agency Transfer - From Lowndes GIA	15,325.00	15,325.00	100.00%	15,325.00	0.00
456051	Qualifying Local Funds - Interest Income	172.38	234.00	73.67%	200.00	34.00
458001	Grant-In-Aid	109,073.27	149,975.00	72.73%	149,981.00	(6.00)
456008	Out-Patient Medicare Fees	10,787.39	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	7,818.02	0.00	N/A	0.00	0.00
456016	Private Insurance	8,638.45	0.00	N/A	0.00	0.00
456022	Health Check	2,479.90	0.00	N/A	0.00	0.00
456031	Environmental Fees	3,660.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPTS	3,019.46	0.00	N/A	0.00	0.00
456036	Medicaid PCM	290.40	0.00	N/A	0.00	0.00
456041	Vital Records Fees	2,805.00	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	6,589.26	0.00	N/A	0.00	0.00
Total Revenue		309,923.59	310,549.00	84.71%	300,610.00	9,939.00
Expenses						
511000	Salaries	77,161.21	114,689.00	67.28%	120,355.00	(5,666.00)
513001	Hourly Labor	10,099.00	12,175.00	82.95%	9,360.00	2,815.00
514001	FICA	5,547.05	8,262.00	67.14%	8,606.00	(344.00)
515001	Retirement	18,958.45	26,110.00	72.61%	29,571.00	(3,461.00)
516000	Health Insurance	23,261.41	31,835.00	73.07%	35,449.00	(3,614.00)
614001	Supplies & Materials	5,402.43	23,767.00	22.73%	4,500.00	19,267.00
614018	Pharmaceuticals	5,283.11	17,235.00	30.65%	20,000.00	(2,765.00)
615001	Repairs & Maintenance	3,692.33	5,309.00	69.55%	10,000.00	(4,691.00)
617001	Utilities	5,308.10	7,030.00	75.51%	7,540.00	(510.00)
618001	Printing	614.41	1,200.00	51.20%	1,200.00	0.00
619001	Other Rent	84.00	287.00	29.27%	287.00	0.00
620001	Insurance and Bonding	0.00	54.00	0.00%	0.00	54.00
622001	Direct Benefits to Clients	728.40	975.00	74.71%	800.00	175.00
627001	Other Operating	8,257.59	11,618.00	71.08%	7,500.00	4,118.00
633001	Computer Software - Microsoft License Fee	911.21	911.00	100.02%	742.00	169.00
640001	Travel	1,324.08	1,470.00	90.07%	2,000.00	(530.00)
645001	Rental of Equipment	1,314.70	1,709.00	76.93%	1,578.00	131.00
651001	Per Diem & Fees	327.86	436.00	75.20%	500.00	(64.00)
653001	Contract - Maintenance Fee - Clinical Software	2,272.15	2,272.00	100.01%	2,236.00	36.00
673001	Telecommunications	9,446.74	12,551.00	75.27%	11,000.00	1,551.00
681001	Postage	350.22	475.00	73.73%	1,500.00	(1,025.00)
761001	Indirect Costs	12,282.24	30,179.00	40.70%	25,886.00	4,293.00
Total Expenses		192,626.69	310,549.00	62.03%	300,610.00	9,939.00

Echols Health Department Budget Summary
For Fiscal Year beginning July 1 and ending June 30

RESOURCES	Proposed FY 2023
County Funding	23,000
Unassigned Fund Balance	16,155
Restricted Fund Balance - Pr Yr Fees	50,000
Restricted Fund Balance - Pr Yr Adm Claiming	11,481
Intra Agency Transfer - From Lowndes GIA	33,473
Qualifying Local Funds - Interest Income	250
Grant-In-Aid	149,981
TOTAL RESOURCES	284,340
EXPENSES	
Salaries	116,303
Hourly	9,360
FICA	8,213
Retirement	28,576
Health Insurance	34,256
Supplies & Materials	5,717
Pharmaceuticals	12,000
Repairs & Maintenance	4,763
Utilities	6,941
Printing	1,000
Other Rent	267
Direct Benefits to Clients	800
Other Operating	10,772
Computer Software - Microsoft License Fee/Other	1,500
Travel	2,000
Rental of Equipment	1,500
Per Diem and Fees	400
Contract - Maintenance Fee Clinical Software	2,500
Telecommunications	12,520
Postage	500
Indirect Cost	24,452
TOTAL EXPENSES	284,340

**ECHOLS COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
LEIGH ANN COMBASS, RN**

May 17, 2022

- COVID-19 Update
 - Testing
 - Testing now mostly due to travel/procedures
 - Vaccines
 - All COVID vaccines available.

- Health Department Clinical Services
 - Clinic services increasing due to the decrease in demand for COVID-related services

- School Updates
 - Flyers sent to schools in March for pre-k and kindergarten roundup
 - Services Offered
 - Ear, Eye, Dental, Nutrition (EEDN) screenings
 - Vaccinations
 - Birth Certificates

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Echols County Environmental Health

2/15/22-5/16/22

- Food Service Inspections – 7
 - Total Permitted Facilities - 10
- Total Site Evaluations – 10
- Septic Permits – 6
 - New – 3
 - Repairs – 3
- Septic Inspections – 4
- Well Permits – 4

Inspections Report

Food Facility Inspections (5 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
FSP-050-000009	10/31/2014	Echols County High Culinary Arts	190 E 94 HWY STATENVILLE, GA 31648	Echols	Routine	100	A	04/26/2022	Blake Lowery
FSP-050-000012	09/23/1994	Echols County School	190 HWY 94 STATENVILLE, GA 31636	Echols	Routine	100	A	04/26/2022	Blake Lowery
FSP-050-000017	11/28/1995	Echols County Senior Citizens Center	170 CHURCH OF GOD ST STATENVILLE, GA 31648	Echols	Routine	100	A	04/26/2022	Blake Lowery
FSP-050-000019	02/15/2018	La Sabrosura Mexicana (base)	2195 J FRANK CULPEPPER RD LAKE PARK, GA 31636	Echols	Routine	100	A	05/06/2022	Austin Haney
FSP-050-000020	02/15/2018	La Sabrosura Mexicana (mobile1)	2195 J FRANK CULPEPPER RD LAKE PARK, GA 31636	Echols	Routine	100	A	05/06/2022	Austin Haney

Qualitative Analysis of the ... Experiment

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The results of the experiment are shown in the following table ...
The data shows that ...

The second part of the experiment was designed to ...
The results of the experiment are shown in the following table ...
The data shows that ...