

COOK COUNTY BOARD OF HEALTH

Agenda

April 19, 2022 | 12:00 P.M.

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**CALL-IN NUMBER: 866-809-6529 | ACCESS CODE: 669111#**

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1. Call to Order
2. Public Comments
3. Approval of January 19, 2022 Minutes (**Page 3**)
4. Business
  - Revenue & Expense Summary – Teresa Giles (**Page 7**)
  - Public Health Update – William R. Grow, MD, FACP
    - COVID-19 Update
5. Nurse Manager’s Report – Rebecca Allgood (**Page 9**)
6. Environmental Health Update – Danielle Hurst (**Page 11**)
7. Announcements
8. Adjournment

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**REMAINING 2022 BOARD OF HEALTH MEETINGS**

- **June 28, 2022 – Budget Meeting (In-Person Unless Otherwise Notified)**
- **August 9, 2022 – Third Quarter Meeting**
- **October 18, 2022**

**2022 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED**

- **May 30, 2022**
  - **June 20, 2022**
  - **July 4, 2022**
  - **September 5, 2022**
  - **October 10, 2022**
  - **November 11, 2022 & November 24-25, 2022**
  - **December 23, 2022 & December 26, 2022**
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**COOK COUNTY BOARD OF HEALTH  
MINUTES  
January 19, 2022**

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The Cook County Board of Health met by conference call on Tuesday, January 19, 2022.

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<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
Dr. Tom Fausett, Chairman Debra Robinson, Secretary Ronald Mitchell Mayor Buddy Duke Terry McClain Dr. Timothy Dixon	Shelva Keeley, Vice-Chairman	Dwain Butler Teresa Giles Allie Pridgen Rebecca Allgood Danielle Hurst Beth Magsanay

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**Call to Order**

- Dr. Tom Fausett called the meeting to order at 12:01 p.m.

**Public Comments**

- Dr. Fausett welcomed Colonel (Retired) Ronald Mitchell to the Board. Mr. Mitchell will serve as Consumer Advocate.

**Approval of Minutes October 19, 2021**

- Mrs. Robinson made a motion to approve the minutes from the October 19, 2021 as presented. The motion was seconded by Mr. McClain. All were in favor and the motion passed.

**Business**

**Financial Information – Teresa Giles (Attachments)**

- Ms. Giles reviewed the Cook County Health Department’s Revenue and Expense Summary for July 1, 2021 – December 31, 2021.
- The health department is currently at 44.24% with spending and the only change to the budget is the transfer of \$6,497.03 into the budget to cover COVID-related expenses.
- Ms. Giles informed the Board she would provide a breakdown of the Summary for the next meeting.
- Revenue, expenses, and Grant-in-Aid (GIA) are all on track.
- Ms. Giles outlined current staffing of two registered nurses, one licensed practical nurse, two administrative support staff and one environmentalist. The salary for one registered nurse is covered 75% from Cook and 25% from Family Planning. The Women, Infants and Children (WIC) Program reimburses the health department for postage since vouchers are currently being mailed out to clients.
- Ms. Giles indicated no concerning issues with Cook’s budget.

**Public Health Updates – Dwain Butler (for Dr. William Grow) (See attachments)**

- Mr. Butler provided a COVID-19 update by informing the Board there is another surge.
- Cook began the week of Christmas with 13 active cases, which increased to 46 the following week for a total of 212 active cases.

- Currently, 237,146 individuals in the district have been vaccinated – 16,427 being Cook County residents.
- Mr. Butler discussed the need to amend the Cook County Board of Health’s bylaws to add an additional meeting in the third quarter of the year to address an audit finding. Adding a meeting date in August would satisfy the requirement to meet once each quarter. Mayor Duke made a motion to amend the Cook County Board of Health’s Bylaws to add a meeting in August. The motion was seconded by Mrs. Robinson. All were in favor and the motion passed.
- The next meeting will hopefully be held in-person. Dr. Fausett indicated he would work with Mayor Duke and Ms. Bowles to find a larger meeting space to accommodate social distancing.
- Dr. Fausett asked the Board for a motion to make changes to the current officers. Mayor Duke made a motion to maintain the current officers (Dr. Tom Fausett, Chairman; Ms. Shelva Keeley, Vice-Chairman and Mrs. Debra Robinson, Secretary). The motion was seconded by Mr. Mitchell. All were in favor and the motion passed.
- Mr. Butler announced the Georgia Public Health Association’s Annual Meeting and Conference scheduled for May 4-6, 2022 on Jekyll Island. Ms. Bowles will send information out to the boards if anyone would like to attend.

#### **Nurse Manager’s Report – Rebecca Allgood (Attachment)**

- Ms. Allgood provided the health department’s update summarizing activities since the last meeting.
- The biggest focus has been on COVID testing and vaccination. Moderna and Pfizer booster doses are available six months after the second dose. Pediatric doses were approved October 29, 2021 for children five-twelve years old. Thirteen Pfizer doses for that age group were administered. The majority of appointments have been scheduled for booster doses. Testing is available two days each week. As of October 1, 2021 92 rapid tests were conducted with 16 confirmed positive.
- The 2021-2022 school flu initiative has been completed. A total of 260 students and 86 staff were vaccinated. Numbers decreased but Ms. Allgood was hopeful to see an increase the next flu season.
- School and daycare immunization audits have been completed. Eight daycares and four schools were audited. Staff have worked with providers to ensure 100% compliance with state requirements.
- The front doors remain closed for now as the number of COVID cases have surged. Regular services continue to be available as a re COVID-related services.

#### **Environmental Update –Danielle Hurst – (Attachments)**

- Ms. Hurst reviewed environmental health’s 2021 yearly summary, noting an increase in all services for that year. There has been a slight decrease with permitting facilities. Two food service establishments were closed due to COVID-related issues.
- Ms. Hurst reviewed current activity and indicated the health department is on track collecting environmental health fees for the current fiscal year.
- The mosquito program has been restarted. Traps are being set in preparation for mosquito season, which runs from March to November.

**Announcements**

- Mr. Butler announced someone would get with the Board regarding the April meeting format.

**Adjournment**

- There being no further business, Dr. Fausett adjourned the meeting at 12:25 p.m.

Respectfully Submitted,

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Debra Robinson, Board Secretary  
Beth Magsanay, Typist



**Cook County Board of Health  
Revenue and Expense Summary  
July 1, 2021 - March 31, 2022**

		YTD	Revised Budget	Budget Received/ Expended
<b>Revenue</b>				
456001	County Participating	26,020.00	26,020.00	100.00%
456004	County Non-Participating	48,980.00	49,007.00	99.94%
456024	Restricted Fund Balance - Pr Yr Fees	119,258.71	119,259.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	81,588.10	81,589.00	100.00%
456040	Intra Agency Transfer - From Lowndes GIA	24,473.00	24,473.00	100.00%
456040	Intra Agency Transfer - From COVID GIA	7,774.02	7,774.00	100.00%
456051	Qualifying Local Funds - Interest Income	566.95	756.00	N/A
458001	Grant-In-Aid	186,576.00	256,542.00	72.73%
456008	Out-Patient Medicare Fees	20,377.21	0.00	N/A
456010	Out-Patient Client Fees	14,857.66	0.00	N/A
456016	Private Insurance	31,912.96	0.00	N/A
456022	Health Check	7,771.68	0.00	N/A
456031	Environmental Fees	30,735.00	0.00	N/A
456034	Medicaid - DSPS	7,830.65	0.00	N/A
456036	Medicaid PCM	3,267.00	0.00	N/A
456049	Current Yr Adm Claiming	18,507.48	0.00	N/A
<b>Total Revenue</b>		<b>630,496.42</b>	<b>565,420.00</b>	<b>87.59%</b>
<b>Expenses</b>				
511001	Salaries	173,738.55	236,374.00	73.50%
514001	FICA	12,505.10	16,916.00	73.92%
515001	Retirement	42,059.97	57,962.00	72.56%
516001	Health Insurance	51,173.02	69,621.00	73.50%
614001	Supplies & Materials	5,246.83	11,621.00	45.15%
614018	Pharmaceuticals	11,088.09	40,000.00	27.72%
615001	Repairs & Maintenance	8,641.20	19,700.00	43.86%
617001	Utilities	4,151.53	14,000.00	29.65%
618001	Printing	2,147.95	3,812.00	56.35%
619001	Other Rent	0.00	211.00	0.00%
620001	Insurance and Bonding	875.58	876.00	99.95%
622001	Direct Benefits to Clients	890.16	4,000.00	22.25%
627001	Other Operating	4,711.75	6,500.00	72.49%
633001	Computer Software - Microsoft License Fee	1,540.08	1,540.00	100.01%
640001	Travel	2,470.41	4,000.00	61.76%
643001	Equipment Over \$5,000	5,266.56	5,267.00	99.99%
645001	Rental of Equipment	2,127.78	2,837.00	75.00%
646001	Equipment Under \$5,000	0.00	2,000.00	0.00%
651001	Per Diem & Fees	477.05	627.00	76.08%
653001	Contract - Maintenance Fee Clinical Software	2,840.19	2,840.00	100.01%
673001	Telecommunications	7,561.05	11,375.00	66.47%
681001	Postage	1,215.03	5,100.00	23.82%
761001	Indirect Cost	21,257.76	48,241.00	44.07%
<b>Total Expenses</b>		<b>361,985.64</b>	<b>565,420.00</b>	<b>64.02%</b>



**COOK COUNTY HEALTH DEPARTMENT  
COUNTY NURSE MANAGER'S REPORT  
REBECCA ALLGOOD, RN**

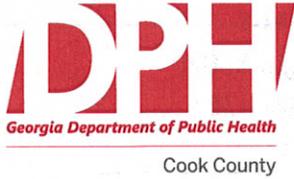
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APRIL 19, 2022

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- **COVID Update**
  - Changes related to the decrease in COVID cases in the community.
    - The lobby is now open to the community.
    - All health department services are available.
    - Staff and patients are required to wear a mask when entering the clinic area.
  - Testing
    - There has been a decrease in demand for testing.
    - The online scheduling is no longer used for appointments.
      - The health department may be contacted directly for appointments, which are scheduled with other services.
  - Second Booster Doses
    - Second booster doses have been administered to patients 50 years and older and if it has been at least four months since their first booster dose.
      - Approximately 20 have been administered.
  
- **School Attendance Requirement-Related Services**
  - Increase in patients seeking vaccinations required for school attendance.
  - Increase in Ear, Eye, Dental and Nutrition (EEDN) screenings.
  - Increased number of 10<sup>th</sup>-11<sup>th</sup> graders receiving meningitis vaccinations
    - Required for students over 16 and entering the 11<sup>th</sup> grade.
      - Stock is available to administer to patients with private insurance as well as state-supplied vaccine for those with Medicaid or who are uninsured.
  
- **Car Seat Safety Check**
  - May 4, 2022
    - Sponsored by the Adel Police Department
    - Two certified car seat technicians from the health department will assist with checking seats for the public.
      - New seats will be issued if deemed necessary.
    - The police department has requested 70 seats and booster seats for this event.
  
- **Staff Update**
  - New administrative support staff to fill vacancy / Start Date: April 1, 2022





**Cook County Health Department**  
204 North Parrish Avenue • Adel, Georgia 31620  
Phone: (229) 896-7527 • Fax: (229) 896-4751  
[www.southhealthdistrict.com/cook](http://www.southhealthdistrict.com/cook)

**Environmental Health Activities**  
**1/19/21 through 04/18/22**  
**Cook County Board of Health 04/18/22**

**Permitted Facilities:**

- 57 Food Establishments
- 7 Tourist Accommodations
- 1 Body Art Permit
- 3 Public Swimming Pools

**Activities:**

- 28 Food Service Inspections
- 3 Tourist Accommodation Inspections
- 27 Septic Permits Issued
- 8 Inspected Septic Systems
- 4 Evaluated Existing Septic Systems
- 8 Water Samples Collected and Evaluated
- 19 Issued Well Permits



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FOOD SERVICE INSPECTIONS					
Facility Name	Purpose	Score	Grade	Inspection Date	Inspector
All In One	Initial	100	A	03/07/2022	Danielle Hurst
Captain D's of Adel	Routine	93	A	02/25/2022	Danielle Hurst
Coastal Plain Head Start	Routine	100	A	04/11/2022	Danielle Hurst
Community Christian Academy	Routine	100	A	04/11/2022	Danielle Hurst
Coneheads	Routine	100	A	03/04/2022	Danielle Hurst
Coneheads M.U.	Routine	100	A	03/04/2022	Danielle Hurst
Cook County Elementary School	Routine	100	A	03/02/2022	Danielle Hurst
Cook County High School	Routine	100	A	04/01/2022	Danielle Hurst
Cook County Middle School	Routine	100	A	03/02/2022	Danielle Hurst
Cook County Primary School	Routine	100	A	03/30/2022	Danielle Hurst
Cook County Senior Citizen Center	Routine	100	A	04/07/2022	Danielle Hurst
Dairy Queen	Routine	80	B	02/01/2022	Danielle Hurst
Don Julio's Mexican Restaurant & Cantina	Routine	89	B	02/09/2022	Danielle Hurst
Don Julio's Mexican Restaurant & Cantina	Routine	71	C	02/01/2022	Danielle Hurst
Doughboy's	Routine	100	A	03/14/2022	Danielle Hurst
Hampton Inn Adel	Routine	100	A	02/03/2022	Danielle Hurst
Hardee's	Routine	99	A	02/21/2022	Danielle Hurst
Hibachi Highway	Routine	91	A	02/09/2022	Danielle Hurst
Huddle House	Routine	98	A	01/31/2022	Danielle Hurst
McDonald's	Routine	96	A	02/09/2022	Danielle Hurst
McKinnon's Pizza, Wingz, & Thingz	Routine	100	A	03/22/2022	Danielle Hurst
Pizza Hut	Routine	96	A	01/25/2022	Danielle Hurst
Rico's Tacos Mobile Unit	Routine	100	A	02/03/2022	Danielle Hurst
Taco Bell #029091	Routine	100	A	01/25/2022	Danielle Hurst
Topp Dogg	Initial	100	A	01/26/2022	Danielle Hurst
Wendy's	Routine	100	A	01/28/2022	Danielle Hurst
Zaxby's Restaurant	Followup	99	A	04/13/2022	Danielle Hurst
Zaxby's Restaurant	Routine	76	C	04/07/2022	Danielle Hurst

TOURIST ACCOMMODATIONS INSPECTIONS					
Facility Name	Purpose	Score	Grade	Inspection Date	Inspector
Super 8 Motel	Routine	100	A	03/16/2022	Danielle Hurst
Rodeway Inn	Routine	100	A	03/14/2022	Danielle Hurst
Days Inn	Routine	95	A	02/21/2022	Danielle Hurst
Hope Inn LLC	Routine	94	A	02/21/2022	Danielle Hurst
Hampton Inn Adel	Routine	100	A	02/03/2022	Danielle Hurst

SWIMMING POOL INSPECTIONS					
Facility Name	Purpose	Score	Grade	Inspection Date	Inspector
Days Inn Pool	Permit/Opening	95	N/A	02/21/2022	Danielle Hurst
Hampton Inn Adel Pool	Permit/Opening	100	N/A	02/03/2022	Danielle Hurst
Super 8 Pool	Permit/Opening	100	N/A	03/16/2022	Danielle Hurst