

# BERRIEN COUNTY BOARD OF HEALTH

## AGENDA

APRIL 12, 2022 | 12:30 P.M.

---

**CALL-IN NUMBER: 866-809-6529 | ACCESS CODE: 669111#**

---

1. **Call to Order**
2. **Public Comments**
3. **Approval of January 11, 2022 Minutes (Page 3)**
4. **Business**
  - **Revenue & Expense Summary – Teresa Giles (Page 5)**
  - **Public Health Update – William R. Grow, MD, FACP**
    - COVID-19 Update
5. **Nurse Manager’s Report – Dana Watson (Page 7)**
6. **Environmental Health Update – Lee Meeks (Page 9)**
7. **Announcements**
8. **Adjournment**

---

### **REMAINING 2022 BOARD OF HEALTH MEETINGS**

- **April 12, 2022**
- **June 14, 2022 – Budget Meeting**
- **August 17, 2022 – Third Quarter Meeting**
- **October 12, 2022**

### **2022 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED**

- **April 15, 2022 (Friday)**
- **May 30, 2022 (Monday)**
- **June 20, 2022 (Monday)**
- **July 4, 2022 (Monday)**
- **September 5, 2022 (Monday)**
- **October 10, 2022 (Monday)**
- **November 11, 2022 & November 24-25, 2022 (Thursday and Friday)**
- **December 23, 2022 & December 26, 2022 (Friday and Monday)**



**BERRIEN COUNTY BOARD OF HEALTH  
MINUTES  
January 11, 2022**

---

The Berrien County Board of Health met by conference call at 12:30 p.m. Tuesday, January 11, 2022.

---

**Members Present**

William Nash, MD, Vice-Chairman  
Deree Nix, Secretary  
Robin Marcum  
John Clayton

**Members Absent**

Jimmy Parker, Vice-Chairman  
Joe Barkman

**Others Present**

William R. Grow, MD, FACP  
Dwain Butler  
Teresa Giles  
Patrina Bowles  
Dana Watson  
Debbie Tomlinson

---

**Call to Order**

- Dr. Nash called the meeting to order at 12:32 p.m.

**Public Comments**

- The Board welcomed two new board of health members: John Clayton, Mayor Pro Tem; and Joe Barkman, Advocate for Needy, Underprivileged or Elderly.

**Approval of June 8, 2021 Minutes**

- Mr. Clayton made a motion to approve the minutes from the June 8, 2021 meeting as presented. The motion was seconded by Ms. Nix. All were in favor and the motion passed.

**New Business:**

**Financial Information – Teresa Giles (See attachments)**

- Ms. Giles presented the Berrien County Health Department’s Revenue and Expense Summary, which represented the first half of the fiscal year.
- The budget was revised with a \$14,536 increase.
- Prior year fees were \$1,994 more than projected and prior year administrative claiming increased by \$5,181. A total of \$7,361 was transferred from the COVID budget to Berrien.
- Ms. Giles noted revenues are good and collections are on track.
- There is approximately six months in the fund balance for operating expenses.
- Dr. Grow added fee collections were the best seen in the last five year, despite COVID. Some of this increase was attributed to the increase in billing for private insurance.
- The Berrien County Board of Health’s FY2022 Audit Report was presented. Ms. Giles indicated no material weaknesses were identified; however, the lack of quarterly meetings was noted as a deficiency. An additional meeting has been added to the third quarter of the year to address this deficiency. There were no issues of non-compliance noted.

**Public Health Updates – William R. Grow, MD, FACP (See attachments)**

- Dr. Grow informed the board about the Omicron variant surge in Georgia. This strain is much more contagious and transmissible than the previous strain.

- A new variant is being talked about; however, no additional information is available at this time.
- Weekly cases of Omicron are now five times more than reported at the end of December and there has been a 50% increase in hospitalization rate in the last 14 days. Deaths have occurred mostly in those who were unvaccinated.
- Berrien had 3,500 cases at the end of November and 3,600 by the end of December.
- Berrien County residents are 33% fully vaccinated; 36% have received at least one dose; and 9% have received the booster dose.
- COVID testing and vaccination continues throughout the district. There is a low supply of test kits across the district as well as the state. The state is aware of all shortages and should be sending a small supply of tests to the district in a few days. Dr. Grow added most tests are currently being conducted in healthcare facilities.
- The 2022 Board of Health Meeting Schedule was e-mailed to all county board of health members in December. Until things are more stable with COVID, virtual board of health meetings will be scheduled.
- An additional meeting on August 17, 2022 has been placed on the meeting schedule for Berrien to address the lack of a meeting in the third quarter. Dr. Grow informed the Board a vote was needed to amend the bylaws of the Berrien County Board of Health to accommodate this additional meeting. Mr. Clayton made a motion to amend the bylaws of the Berrien County Board of Health, adding an August meeting date to the schedule. The motion was seconded by Ms. Nix. All were in favor and the motion passed.

#### **Health Department Update (Dana Watson) Attachment**

- Ms. Watson announced school flu activities were completed in November.
- Berrien is currently out of COVID test kits and will not be testing this week. Referrals have been made to Smith Northview, to local providers and to other health departments who are still testing.
- COVID vaccinations for Moderna, Pfizer, and Janssen are offered daily.
- All health department services are now being offered to the public.

#### **Environmental Health Update (Dwain Butler) Attachment**

- Mr. Butler provided the most current environmental health update for Berrien, which included activities and inspection reports for October 1, 2021 – January 10, 2022.
- Food service scores along with the 2021 activity report were provided.

#### **Announcements**

- There were no announcements.

#### **Adjournment**

- There being no further business, Ms. Nix made a motion to adjourn. The motion was seconded by Mr. Clayton. All were in favor and the motion passed. The meeting was adjourned at 12:53 p.m.

Respectfully Submitted,

---

Deree Nix, Board Secretary  
Debbie Tomlinson, Typist



**Berrien County Board of Health  
Revenue and Expense Summary  
July 1, 2021 - March 31, 2022**

		YTD	Revised Budget	% of Budget Received/ Expended
<b>Revenue</b>				
456001	County Participating	21,148.00	27,720.00	76.29%
456004	County Non-Participating	36,585.00	48,780.00	75.00%
995001	Unassigned Fund Balance	452.00	452.00	100.00%
456024	Restricted Fund Balance - Pr Yr Fees	97,634.00	97,634.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	59,045.00	59,045.00	100.00%
456040	Intra Agency Transfer - From COVID GIA	7,468.69	7,361.00	101.46%
456051	Qualifying Local Funds - Interest Income	402.96	470.00	85.74%
458001	Grant-In-Aid	181,701.12	249,839.00	72.73%
456008	Out-Patient Medicare Fees	21,557.96	0.00	N/A
456010	Out-Patient Client Fees	8,224.91	0.00	N/A
456016	Private Insurance	25,298.03	0.00	N/A
456022	Health Check	4,847.92	0.00	N/A
456031	Environmental Fees	25,100.00	0.00	N/A
456034	Medicaid - DSPS	3,757.61	0.00	N/A
456036	Medicaid PCM	1,524.60	0.00	N/A
456049	Current Yr Adm Claiming	14,151.11	0.00	N/A
<b>Total Revenue</b>		<b>508,898.91</b>	<b>491,301.00</b>	<b>82.32%</b>
<b>Expenses</b>				
511001	Salaries	150,667.42	205,247.00	73.41%
514001	FICA	11,102.86	15,131.00	73.38%
515001	Retirement	36,323.06	49,531.00	73.33%
516001	Health Insurance	44,377.62	60,453.00	73.41%
614001	Supplies & Materials	6,399.09	27,781.00	23.03%
614018	Pharmaceuticals	27,567.07	33,931.00	81.24%
615001	Repairs & Maintenance	6,087.15	8,200.00	74.23%
617001	Utilities	9,821.91	13,291.00	73.90%
618001	Printing	1,849.45	2,500.00	73.98%
619001	Other Rent	100.00	303.00	33.00%
622001	Direct Benefits to Clients	663.94	4,000.00	16.60%
627001	Other Operating	1,517.15	2,000.00	75.86%
633001	Computer Software - Microsoft License Fee	1,283.40	1,283.00	100.03%
640001	Travel	4,405.84	10,000.00	44.06%
645001	Rental of Equipment	1,920.06	2,560.00	75.00%
651001	Per Diem & Fees	388.03	500.00	77.61%
653001	Contract - Maintenance Fee Clinical Software	2,499.37	2,499.00	100.01%
673001	Telecommunications	6,176.72	8,330.00	74.15%
681001	Postage	2,021.90	2,100.00	96.28%
761001	Indirect Cost	19,787.97	41,769.00	47.37%
<b>Total Expenses</b>		<b>334,960.01</b>	<b>491,409.00</b>	<b>68.16%</b>



**BERRIEN COUNTY HEALTH DEPARTMENT  
COUNTY NURSE MANAGER'S UPDATE  
DANA WATSON, RN**

---

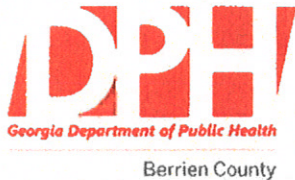
---

APRIL 12, 2022

- HEALTH DEPARTMENT SERVICES
  - All health department services are available.
- COVID TESTING/VACCINATIONS
  - Testing and vaccinations are available by appointment.
- DAYCARE AUDITS
  - All audits have been completed.
- SCHOOL ACTIVITIES
  - SCOLIOSIS SCREENING
    - Screenings have been completed at the middle school.
  - MIDDLE SCHOOL CAREER FAIR
    - Staff participated in the middle school career fair.







**Berrien County Health Department**  
600A South Jefferson St. • PO Box 275 • Nashville, Georgia 31639  
Phone: (229) 686-5411 • Fax (229) 686-9015  
[www.southhealthdistrict.com/berrien](http://www.southhealthdistrict.com/berrien)

## **Environmental Health Activities 1/11/22 Through 4/11/22**

### **Permitted Facilities:**

- 44 Food Service Establishments
- 2 Tourist Accommodation
- 1 Body Art Establishment

### **Activities:**

- 13 Food Service Inspections
- 37 Site Evaluations for Septic Systems
- 21 Septic System Permits Issued
- 15 Septic Installation Inspections
- 1 Existing Septic System Evaluations
- 1 Tourist Accommodation Inspection
- 1 Body Art Inspection
- 12 Water Samples Collected and Evaluated
- 15 New Well Permits Issued

# Inspections Report

## Food Facility Inspections (13 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
FSP-010-000092	05/28/2009	<u>Berrien County Detention Center</u>	500 COUNTY FARM ROAD NASHVILLE, GA 31639	Berrien	Routine	100	A	04/11/2022	John Meeks
FSP-010-000098	05/28/2007	<u>Berrien County High School</u>	500 E SMITH STREET NASHVILLE, GA 31639	Berrien	Routine	100	A	03/28/2022	John Meeks
FSP-010-000100	09/04/2009	<u>Berrien County Primary School</u>	1427 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	03/28/2022	John Meeks
FSP-010-000016	02/14/2001	<u>Berrien Head Start</u>	204 HAZEL AVE NASHVILLE, GA 31639	Berrien	Routine	96	A	01/24/2022	John Meeks
FSP-010-000105	02/14/2001	<u>Berrien Senior Center</u>	204 HAZEL AVE NASHVILLE, GA 31639	Berrien	Routine	100	A	01/24/2022	John Meeks
FSP-010-000107	10/15/2020	<u>Bully's Snack Shack &amp; Grill Mobile</u>	26 BROOKLYN LN LAKELAND, GA 31635	Berrien	Routine	100	A	03/08/2022	John Meeks
FSP-010-000096	01/31/2022	<u>Dairy Queen Grill &amp; Chill</u>	415 S DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	95	A	01/28/2022	John Meeks
FSP-010-000015	07/28/2011	<u>Dogwood Pharmacy</u>	501 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	03/14/2022	John Meeks
FSP-010-000093	08/28/2009	<u>Domino's Pizza</u>	700 TIFTON HIGHWAY NASHVILLE, GA 31639	Berrien	Routine	100	A	03/23/2022	John Meeks
FSP-010-000095	05/28/2009	<u>La Puerta Del Sol</u>	704 TIFTON RD NASHVILLE, GA 31639	Berrien	Routine	100	A	03/23/2022	John Meeks
FSP-010-000102	05/28/2009	<u>Ray City Senior Citizen's Center</u>	1101 PATTEN AVENUE RAY CITY, GA 31645	Berrien	Routine	100	A	01/24/2022	John Meeks
FSP-010-000083	07/02/2020	<u>Stella's Bistro</u>	790 PATTEN AVE RAY CITY, GA 31645	Berrien	Routine	96	A	03/14/2022	John Meeks
FSP-010-000070	06/21/2018	<u>Subway</u>	707 ADEL RD NASHVILLE, GA 31639	Berrien	Routine	100	A	01/24/2022	John Meeks