## BEN HILL COUNTY SEPTIC TANK PERMIT APPLICATION PROCESS

Steps 1 & 2 <u>MUST</u> be completed prior to submitting an application. Please <u>DO NOT</u> return an application without completing these steps. \*\*Skip to step 5 if you want a preliminary site evaluation only for future development. Skip to step 6 if you are repairing an existing septic system.\*\*

1. Obtain address verification request:

This is available on the county website <a href="https://benhillcounty-ga.gov/business-directory/zoning/">https://benhillcounty-ga.gov/business-directory/zoning/</a> or at the Building and Zoning Office (address below). Fill out top section and return to the Building and Zoning Office. You will be notified once address is set / verified. Once notified, proceed to step 2.

2. Obtain zoning approval from the Building and Zoning Office:

Ben Hill County Building and Zoning 402-A East Pine Street Fitzgerald, GA 31750 229-426-5149

- 3. Submit a completed application with the following information:
  - a. Recorded plat or other legal description of the property
  - b. Floor plan of the home
  - c. Site plan showing location of the house, driveways, pools, wells and out buildings
- 4. Property lines must be marked and the location of the home must be staked off if applicant will not be meeting health official at site.
- 5. Along with the application, proper fees must be submitted to the Ben Hill County Health Department. Fees are as follows:
  - a. Property evaluation & septic tank permit: \$180
    - i. If you do not wish to obtain a permit, but would like to have land checked for suitability, submit a completed application with a plat of the property and the \$90 property evaluation fee. Note on the application that you want a site evaluation only
  - b. Well permit only: \$60
    - i. If well permit is applied for at same time as septic tank permit there will be no additional charge for the well permit. Note on the septic tank application that you would like a well permit.
- 6. If you need to repair the drain field/septic system, submit an application along with the \$90 fee. Note on the application that you need a repair of the drain field.
- 7. Please give good directions to the site. <u>ALL</u> documentation must be submitted to the health department. Incomplete applications <u>WILL NOT</u> be accepted.
- 8. If you wish to meet the health official at the site, please indicate on the application and the health official will contact you to set up a time.



## **Ben Hill County Health Department**

251 Appomattox Road • PO Box 188 • Fitzgerald, Georgia 31750
Phone: (229) 426-5288 • Fax: (229) 426-5291
www.southhealthdistrict.com/benhill

## **BEN HILL COUNTY SITE EVALUATION REQUEST**

I hereby authorize the County Board of Health to conduct a si	ite evaluation on this proper	ty for the purpose of determ	nining the		
suitability for: $\square$ WELL ONLY $\square$ SEPTIC	SYSTEM ONLY   A W	ELL AND A SEPTIC SYS	STEM		
Property Owner Name	Phone Number(s)				
Address of Property Owner	CITY	STATE	ZIP		
Applicant's Name	Phone Num	STATESTATE			
Applicant's Address	CITY	STATE_	ZIP		
Location of Property: i.e. Subdivision (Block & Lot Number)					
Street Address:	CITY	STATE	ZIP		
Directions to Property:					
Lot Size:Acre(s)Square Fee	et □ Mobile Home □	House □ Other			
Complete the Following if applying for a septic system: □ New System □ Repair					
Number of Bedrooms:					
Average Weekly Loads of Laundry:					
Garbage Grinder/Disposal Unit:	□ YES □ NO				
Swimming Pools:	□ YES □ NO				
Oversized Tubs (i.e., Hot Tub on Porch/Patio): Sprinkler System:	□ YES □ NO □ YES □ NO				
Plumbing Stub Out Location:   Slab   Crawl		□ Split Level			
WATER SUPPLY: □ Public □ Existing Individual Well □ I need to drill a well					
Type of Septic System:					
☐ Conventional Gravel System	1				
☐ Alternative System: (system requested:)					
☐ Contractor's Choice					
Signature (Owner or Applicant)		Date			

building line driveway, par	and side line of the control or other im	distances; 2) street or road na	sch showing lot dimensions, proposed building location/dimensions, proposed times; 3) well location if applicable and well locations on adjacent property; 4) underground utilities; 6) plumbing sub out and proposed drain field location; 7)	
location of the	bonnens, c.	and, and nood plants.	SKETCH	
The above in	formation as f	furnished is true and correct to	o the best of my knowledge. The applicant and/or owners <i>are</i> responsible for	
adverse soil of soil horizons	conditions, suc within 24 incl	ch as rock or water tables, end hes of the planned absorption	countered. Sites with poor percolation, redoximorphic features or impervious as trench bottom, a seasonal high water table within 30 inches of the original will be referred to a certified soil classifier, registered engineer or registered	
geologist for	evaluation. Vi	isit http://health.state.ga.us/pr	rograms/envservices/landuse.asp for rules, product information, certified	
professionals, home owner's guides, etc.  FOR STAFF USE ONLY:				
Boring #	Est. Perc Rate	Depth to Water Table	NOTES / SPECIAL CONDITION:	