

BERRIEN COUNTY BOARD OF HEALTH

Agenda

January 11, 2022 | 12:30 P.M.

CALL-IN NUMBER: 866-809-6529 | ACCESS CODE: 669111#

Please call in at least five minutes prior to the meeting.

1. Call to Order
2. Public Comments
 - Welcome New Board of Health Members: John Clayton (Mayor Pro-Tem)
 - Joe Barkman: Advocate for Needy, Underprivileged or Elderly
3. Approval of June 8, 2021 Minutes (**Page 3**)
4. Business
 - Revenue & Expense Summary – Teresa Giles (**Page 5**)
 - Berrien County Board of Health FY2021 Audit Report (**Previously E-Mailed To Board**)

 - Public Health Update – William R. Grow, MD, FACP
 - COVID-19 Update
 - 2022 BoH Meeting Schedule (**Page 7**)
 - E-Mailed to Every Board Member December 2021
 - Includes additional meeting date (August 17, 2022)
 - i. Vote to amend Berrien County Board of Health By-Laws to include August meeting date to comply with state law.**
 - Future In-Person Meetings To Be Determined
5. Nurse Manager’s Report – Dana Watson (**Page 9**)
6. Environmental Health Update – (**Page 11**)
7. Announcements
8. Adjournment

Remaining 2022 Board of Health Meeting Dates

- April 12, 2022
- June 14, 2022 – Budget Meeting
- August 17, 2022 – Third Quarter Meeting
- October 12, 2022

2022 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED

- January 17, 2022
- April 15, 2022
- May 30, 2022
- June 20, 2022
- July 4, 2022
- September 5, 2022
- October 10, 2022
- November 11, 2022 & November 24-25, 2022
- December 23, 2022 & December 26, 2022

**BERRIEN COUNTY BOARD OF HEALTH
MINUTES | BUDGET MEETING
June 8, 2021**

The Berrien County Board of Health met by conference call on Tuesday, June 8, 2021

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
William Nash, MD, Vice-Chairman Jimmy Parker, Vice-Chairman Deree Nix, Secretary Cassandra McCoy	Judge Christina Allen Robin Marcum Mayor Taylor Scarbrough	William R. Grow, MD, FACP Dwain Butler Patrina Bowles Teresa Giles Dana Watson Debbie Tomlinson

Call to Order

- Dr. Nash called the meeting to order at 12:35 p.m.

Public Comments

- There were no public comments.

Approval of October 13, 2020 and March 26, 2021 Minutes

- The minutes from the October 13, 2020 and March 26, 2021 meetings were approved as presented.

New Business:

Financial Information – Teresa Giles (See attachments)

- Ms. Giles presented the Berrien County Health Department’s FY2022 Budget
- The proposed budget for the upcoming fiscal year is \$476,765. A projected \$452 of the fund balance would be used to balance the budget.
- Expenses were projected, due to COVID funds being used to purchase some supplies and offset expenses.
- The Board voted unanimously to approve the Berrien County Health Department’s FY2022 Budget as presented.

Public Health Updates – William R. Grow, MD, FACP (See attachments)

- Dr. Grow provided an overview of the district’s COVID-19 update, outlining county activities.
- A 42% decrease in the daily case rate was noted along with a 10% decrease in deaths in Georgia.
- Berrien currently has 1,876 confirmed cases and 46 deaths.
- Dr. Grow announced fully vaccinated individuals at the health department are no longer required to wear masks unless working directly with patients. Other healthcare and public transportation agencies still mandate masks.
- Barring any unforeseen changes due to COVID, Dr. Grow mentioned possibly resuming in-person board of health meetings in the fall.
- After a brief discussion, Dr. Nash recommended to keep the current slate of Board officers until the next election cycle. There were no objections from the Board.

Health Department Update (Dana Watson) Attachment

- Ms. Watson reviewed Berrien’s vaccination rates. Berrien has administered 1,193 first doses and 1,147 second doses of Moderna. To date, 77 doses of Janssen have been administered.
- Rapid COVID testing is now available Wednesdays from 9 a.m. – 11 a.m.
- The health department is focusing on returning to a normal schedule for providing services.
- Staff have been preparing for the upcoming school year as well as flu season.

Environmental Health Update (Dwain Butler) Attachment

- Mr. Butler provided the most current environmental health update for Berrien, which included activities and inspection reports covering March 19, 2021 – June 4, 2021.
- Berrien has collected 100% of all environmental health-related fees billed for food service inspections.

Announcements

- Dr. Nash reminded the Board of the October 11, 2021 board of health meeting.

Adjournment

- There being no further business, the meeting was adjourned at 12:50 p.m.

Respectfully Submitted,

Deree Nix, Board Secretary
Debbie Tomlinson, Typist

**Irwin County Board of Health
Revenue and Expense Summary
July 1, 2021 - December 31, 2021**

		YTD	Revised Budget	% of Budget Received/ Expended
Revenue				
456001	County Participating	4,937.68	14,813.00	33.33%
456004	County Non-Participating	11,729.00	35,187.00	33.33%
995001	Unassigned Fund Balance	604.00	604.00	100.00%
456024	Restricted Fund Balance - Pr Yr Fees	78,672.00	78,672.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	44,148.00	44,148.00	100.00%
456040	Intra Agency Transfer - From COVID GIA	4,104.25	4,104.00	100.01%
456051	Qualifying Local Funds - Interest Income	162.72	330.00	49.31%
458001	Grant-In-Aid	88,436.35	194,560.00	45.45%
456008	Out-Patient Medicare Fees	16,749.85	0.00	N/A
456010	Out-Patient Client Fees	10,996.94	0.00	N/A
456016	Private Insurance	19,333.83	0.00	N/A
456022	Health Check	3,032.18	0.00	N/A
456031	Environmental Fees	6,980.00	0.00	N/A
456034	Medicaid - DSPS	3,534.49	0.00	N/A
456036	Medicaid PCM	726.00	0.00	N/A
456049	Current Yr Adm Claiming	10,018.08	0.00	N/A
Total Revenue		304,165.37	372,418.00	62.51%
Expenses				
511001	Salaries	63,012.00	136,512.00	46.16%
513001	Hourly Labor	3,681.27	12,305.00	29.92%
514001	FICA	4,436.68	9,665.00	45.90%
515001	Retirement	15,401.97	33,328.00	46.21%
516001	Health Insurance	18,561.09	40,210.00	46.16%
614001	Supplies & Materials	5,637.83	13,000.00	43.37%
614018	Pharmaceuticals	26,295.94	46,276.00	56.82%
615001	Repairs & Maintenance	1,745.25	9,720.00	17.96%
617001	Utilities	6,242.54	13,571.00	46.00%
618001	Printing	1,467.41	1,500.00	97.83%
619001	Other Rent	0.00	305.00	0.00%
622001	Direct Benefits to Clients	432.14	1,500.00	28.81%
627001	Other Operating	1,331.96	3,000.00	44.40%
633001	Computer Software - Microsoft License Fee	847.04	847.00	100.00%
640001	Travel	1,540.04	6,000.00	25.67%
645001	Rental of Equipment	1,154.94	2,372.00	48.69%
651001	Per Diem & Fees	233.38	400.00	58.35%
653001	Contract - Maintenance Fee Clinical Software	1,704.11	1,704.00	100.01%
673001	Telecommunications	2,634.00	5,500.00	47.89%
681001	Postage	(336.43)	2,664.00	-12.63%
761001	Indirect Cost	7,077.06	32,039.00	22.09%
Total Expenses		163,100.22	372,418.00	43.79%

$$\begin{aligned}
 & \text{A} \quad \text{B} \quad \text{C} \quad \text{D} \quad \text{E} \quad \text{F} \quad \text{G} \quad \text{H} \quad \text{I} \quad \text{J} \quad \text{K} \quad \text{L} \quad \text{M} \quad \text{N} \quad \text{O} \quad \text{P} \quad \text{Q} \quad \text{R} \quad \text{S} \quad \text{T} \quad \text{U} \quad \text{V} \quad \text{W} \quad \text{X} \quad \text{Y} \quad \text{Z} \\
 & \text{H} \quad \text{I} \quad \text{J} \quad \text{K} \quad \text{L} \quad \text{M} \quad \text{N} \quad \text{O} \quad \text{P} \quad \text{Q} \quad \text{R} \quad \text{S} \quad \text{T} \quad \text{U} \quad \text{V} \quad \text{W} \quad \text{X} \quad \text{Y} \quad \text{Z} \\
 & \text{L} \quad \text{M} \quad \text{N} \quad \text{O} \quad \text{P} \quad \text{Q} \quad \text{R} \quad \text{S} \quad \text{T} \quad \text{U} \quad \text{V} \quad \text{W} \quad \text{X} \quad \text{Y} \quad \text{Z}
 \end{aligned}$$

2

II

III

III

The following text is extremely faint and largely illegible. It appears to be a list or index of items, possibly related to a collection or inventory. The text is organized into several columns and rows, with some items appearing to be numbered or categorized. The overall structure is that of a detailed record or catalog.

SOUTH HEALTH DISTRICT 8-1 2022 County Board of Health Meeting Schedule

BEN HILL 3 RD WEDNESDAY 12:00 PM		
March	16	
*June	15 (Budget Meeting)	(2 ND Wednesday)
September	21	
+December	14 (2 ND Wednesday)	

LANIER 4 TH FRIDAY 12:00 PM		
March	25	
*June	24 (Budget Meeting)	
September	23	
+December	16 (3 RD Friday)	

BERRIEN 2 ND TUESDAY 12:30 PM		
January	11	
April	12	
*June	14 (Budget Meeting)	
#August	17	
+October	12 (2 ND Wednesday)	

LOWNDES 4 TH TUESDAY 12:00 PM		
January	27 4 TH Thursday)	
March	22	
*May	24 (Budget Meeting)	
September	27	
+November	8 (2 ND Tuesday)	

BROOKS 4 TH WEDNESDAY 12:00 PM		
January	26	
April	27	
*June	22 (Budget Meeting)	
#August	23	
October	26	

TIFT 1 ST TUESDAY 1:45 PM		
February	1	
April	5	
*June	7 (Budget Meeting)	
August	2	
October	4	
December	6	

COOK 3 RD TUESDAY 12:00 PM		
January	19 (3 RD Wednesday)	
April	19	
*June	28 (Budget Meeting)	(4 TH Tuesday)
#August	9	
October	18	

TURNER 4 TH WEDNESDAY 12:00 PM		
February	23	
*May	25 (Budget Meeting)	
August	24	
+November	16 (3 RD Wednesday)	

ECHOLS 3 RD TUESDAY 12:00 PM		
February	15	
*May	17 (Budget Meeting)	
August	16	
November	15	

January – March meetings will be by conference call. A decision will be made in March to either continue virtually or move to in-person meetings.

Some meetings may have been changed from their regularly scheduled date to accommodate holidays, scheduling conflicts, audit requirements, etc. These dates/times may be subject to change.

IRWIN 2 ND WEDNESDAY 12:00 PM		
January	12	
April	13	
*June	8 (Budget Meeting)	
#August	30	
October	5 (1 ST Wednesday)	

GPHA – May 4-6, 2022 (Jekyll Island)

**Legislative Breakfast Dates/Time/Locations:
To Be Determined**

2022 HOLIDAY SCHEDULE

The District Office, Health Departments, and Program Offices will be closed the following holidays:

- January 3, 2022 – New Year's Day
- January 17, 2022 – Martin Luther King, Jr.'s Birthday
- April 15, 2022 – State Holiday
- May 30, 2022 – Memorial Day
- June 20, 2022 – Juneteenth
- July 4, 2022 – Independence Day
- September 5, 2022 – Labor Day
- October 10, 2022 – Columbus Day
- November 11, 2022 – Veteran's Day
- November 24-25, 2022 – Thanksgiving
- December 23 & 26, 2022 – Christmas

- C: William R. Grow, MD, FACP
Dwain Butler
Lisa Thomas, RN, BSN, MSN
CHDs (CNMs, Lead Secretaries)
Teresa Giles / Allie Pridgen
Chris Calhoun / County Environmentalists
Courtney Sheeley / Kristin Patten
Diversified Enterprises
The Jessamine Place
- Note: * - Budget Meetings
+ - Meeting Date Changes
- BoH Meeting Requirement (for Audits)

The following text is a transcription of a document page, which appears to be a list or index of entries. The text is extremely faint and largely illegible. It seems to contain several columns of text, possibly representing names, titles, or dates. Some faint words and numbers are visible, but they do not form a coherent or readable passage.

**BERRIEN COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
DANA WATSON, RN**

JANUARY 11, 2022

- **SCHOOL FLU**
 - Vaccinations Completed
 - Berrien Primary – 116
 - Second Doses - 2
 - Berrien Elementary – 59
 - Berrien Middle – 100
 - Berrien High – 97
 - Alternative School – 2
 - Staff – 64

- **COVID TESTING**
 - No testing available currently.

- **COVID VACCINES**
 - Pfizer and Janssen Available
 - Daily Appointments

- **HEALTH DEPARTMENT SERVICES**
 - All health department services are available.

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..

... ..



Berrien County Health Department
600A South Jefferson St. • PO Box 275 • Nashville, Georgia 31639
Phone: (229) 686-5411 • Fax (229) 686-9015
www.southhealthdistrict.com/berrien

Environmental Health Activities 10/12/21 Through 1/10/22

Permitted Facilities:

- 42 Food Service Establishments
- 2 Tourist Accommodation
- 1 Body Art Establishment

Activities:

- 28 Food Service Inspections
- 23 Site Evaluations for Septic Systems
- 22 Septic System Permits Issued
- 16 Septic Installation Inspections
- 2 Existing Septic System Evaluations
- 11 Water Samples Collected and Evaluated
- 14 New Well Permits Issued



Berrien County Health Department
 600A South Jefferson St. • PO Box 275 • Nashville, Georgia 31639
 Phone: (229) 686-5411 • Fax (229) 686-9015
www.southhealthdistrict.com/berrien

Food Service inspections (10/12/21 through 1/10/22)

<u>Facility Name</u>	<u>Purpose</u>	<u>Score</u>	<u>Grade</u>	<u>Inspection Date</u>
Berrien Middle School	Routine	100	A	10/18/21
Berrien Elementary School	Routine	100	A	10/18/21
Hibachi Highway	Routine	100	A	10/19/21
Barry's Deli	Routine	100	A	10/25/21
Southern Skye Café	Routine	100	A	11/3/21
Berrien High School	Routine	100	A	11/9/21
Berrien Detention Center	Routine	100	A	11/9/21
Jacob's Well	Routine	100	A	11/16/21
McDonald's	Routine	100	A	12/1/21
Georgia Smokehouse	Routine	87	B	12/1/21
O'Neal's Country Buffet	Routine	90	A	12/15/21
Hardee's	Routine	99	A	12/6/21
Dairy Queen	Routine	79	C	12/6/21
Ray's Mill Pond	Routine	100	A	12/16/21
Kentucky Fried Chicken	Routine	100	A	12/6/21
Rancho Alegre Mex Rest	Routine	100	A	12/8/21
The Log Cabin	Routine	100	A	12/10/21
China Garden	Routine	80	B	12/18/21
Stella's Bistro	Routine	92	A	12/10/21
La Puerta Del Sol	Routine	96	A	12/10/21



Berrien County Health Department
600A South Jefferson St. • PO Box 275 • Nashville, Georgia 31639
Phone: (229) 686-5411 • Fax (229) 686-9015
www.southhealthdistrict.com/berrien

The Brown Bag	Routine	100	A	12/10/21
High Rev Speedway	Routine	100	A	12/13/21
Fellowship Home of Nashville	Routine	100	A	12/13/21
Berrien Nursing Center	Routine	97	A	12/13/21
Huddle House	Routine	100	A	12/27/21
The Shrimp Box	Routine	100	A	12/27/21
Blazin Hog (Mobile Food Unit)	Routine	100	A	12/27/21
Blazin Hog Express	Routine	100	A	12/27/21



Berrien County Health Department
600A South Jefferson St. • PO Box 275 • Nashville, Georgia 31639
Phone: (229) 686-5411 • Fax (229) 686-9015
www.southhealthdistrict.com/berrien

2021 Environmental Health Yearly Summary

Permitted Facilities:

- 42 Food Service Establishments
- 2 Tourist Accommodation
- 1 Body Art Establishment

Activities:

- 86 Food Service Inspections
- 94 Site Evaluations for Septic Systems
- 76 Septic System Permits Issued (62 New/ 7 Repairs)
- 63 Septic Installation Inspections
- 9 Existing Septic System Evaluations
- 70 Water Samples Collected and Evaluated
- 55 New Well Permits Issued
- 4 Tourist Accommodation Inspections