
ECHOLS COUNTY BOARD OF HEALTH

**Agenda | Budget Meeting
November 16, 2021 | 12:00PM**

Telephone Number: 1-866-809-6529

Access Code: 669111#

Please plan to call in by 11:50 p.m. for roll call. Thank you

1. Call to Order
2. Public Comments
3. Approval of March 26, 2021 Minutes (**Page 3**)
4. Business
 - Financial Information – Teresa Giles
 - Revenue and Expense Summary (**Page 5**)
 - Public Health Updates – William R. Grow, MD, FACP
 - COVID-19 Update
 - 2022 Board of Health Meeting Schedule Calendar
 - Draft will be submitted when the official 2022 Holiday schedule is received from the state.
5. Health Department Update – Leigh Ann Combass (**Page 7**)
6. Environmental Health Update – Blake Lowery (**Page 9**)
7. Announcements
8. Adjournment

Remaining 2021 Board of Health Meeting Dates

TO BE ANNOUNCED

2022 Board of Health Meeting Schedule

ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED

- **November 25-26, 2021**
 - **December 23-24, 2021**
-

**ECHOLS COUNTY BOARD OF HEALTH
MINUTES
May 18, 2021**

The Echols County Board of Health met by conference call on Tuesday, May 18, 2021

Members Present

Evelyn Howell, Chairman
Brenda Corbett, Secretary
Shannon King
Bobby Walker

Members Absent

Dianne Richardson – Vice-Chairman

Others Present

Dr. William Grow
Dwain Butler
Patrina Bowles
Blake Lowery
Leigh Ann Combass
Tiffinee Dasher
Teresa Giles

Call to Order

- Evelyn Howell called the meeting to order at 12:00 p.m.

Public Comments

- There were no public comments.

Approval of August 18, 2020 and March 26, 2021 Minutes (See attachment)

- Ms. King made a motion to approve the minutes from the August 18, 2020 and March 26, 2021 meetings. The motion was seconded by Ms. Corbett. All were in favor and the motion passed.

New Business:

Financial Information – Teresa Giles (See attachments)

- Ms. Giles presented the Echols County Health Department’s FY2022 Budget. After a brief discussion, Mr. Walker made a motion to approve the Echols County Health Department’s FY2022 Budget as presented. The motion was seconded by Ms. King. All were in favor and the motion passed.

Public Health Updates – William R. Grow, MD, FACP (See attachments)

- Dr. Grow provided the COVID-19 update, which included vaccination and testing information available to the community.
- In-person board of health meetings are anticipated to begin in the fall, depending on where the country is with COVID.

Nurse Manager’ Report –Leigh Ann Combass, RN

- Ms. Combass announced the administration of 1,392 Moderna and 172 Janssen (Johnson & Johnson) vaccines in Echols County.
- Vaccination clinics were held at Trejo Management for migrant workers on April 23, 2021 (222 vaccinated with Moderna), May 7, 2021 (112 vaccinated with Janssen) and again on May 21, 2021 (second doses of Moderna administered).

Environmental Health Update - Blake Lowery (see attachments)

- Mr. Lowery reviewed Echols' food service inspections and septic permits.

Announcements

- There were no announcements.

Adjournment

- Ms. Howell made a motion to adjourn the meeting. The motion was seconded by Mr. Walker. All were in favor and the meeting was adjourned at approximately 12:30 p.m.

Respectfully Submitted,

Brenda Corbett, Board Secretary
Tiffinee Dasher, Typist

**Echols County Board of Health
Revenue and Expense Summary
July 1, 2021 - October 31, 2021**

		YTD	Budget	% of Budget Received/ Expended
Revenue				
456001	County Participating	1,239.32	3,718.00	33.33%
456004	County Non-Participating	6,427.36	19,282.00	33.33%
995001	Unassigned Fund Balance	26,526.00	26,526.00	100.00%
456024	Restricted Fund Balance - Pr Yr Fees	58,793.00	58,793.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	31,732.00	31,732.00	100.00%
456040	Intra Agency Transfer - From Lowndes GIA	15,325.00	15,325.00	100.00%
456040	Intra Agency Transfer - From COVID GIA	2,685.36	4,119.00	65.19%
456051	Qualifying Local Funds - Interest Income	70.99	200.00	35.50%
458001	Grant-In-Aid	40,902.82	149,975.00	27.27%
456008	Out-Patient Medicare Fees	2,999.19	0.00	N/A
456010	Out-Patient Client Fees	3,461.68	0.00	N/A
456016	Private Insurance	3,409.95	0.00	N/A
456022	Health Check	607.78	0.00	N/A
456031	Environmental Fees	1,610.00	0.00	N/A
456034	Medicaid - DSPTS	1,037.57	0.00	N/A
456036	Medicaid - PCM	72.60	0.00	N/A
456041	Vital Records	1,055.00	0.00	N/A
456049	Current Yr Adm Claiming	2,921.28	0.00	N/A
Total Revenue		200,876.90	309,670.00	59.24%
Expenses				
511001	Salaries	40,285.01	121,055.00	33.28%
513001	Hourly Labor	2,385.00	15,854.00	15.04%
514001	FICA	2,870.95	8,752.00	32.80%
515001	Retirement	9,898.02	29,743.00	33.28%
516001	Health Insurance	11,865.53	35,656.00	33.28%
614001	Supplies & Materials	1,735.12	4,500.00	38.56%
614018	Pharmaceuticals	4,409.23	17,235.00	25.58%
615001	Repairs & Maintenance	1,893.16	7,000.00	27.05%
617001	Utilities	2,922.95	8,771.00	33.33%
618001	Printing	562.38	1,200.00	46.87%
619001	Other Rent	84.00	287.00	29.27%
622001	Direct Benefits to Clients	249.90	800.00	31.24%
627001	Other Operating	3,935.64	11,808.00	33.33%
633001	Computer Software - Microsoft License Fee	911.21	911.00	100.02%
640001	Travel	501.25	2,000.00	25.06%
645001	Rental of Equipment	657.35	1,978.00	33.23%
651001	Per Diem & Fees	63.19	191.00	33.08%
653001	Contract - Maintenance Fee Clinical Software	2,272.15	2,308.00	98.45%
673001	Telecommunications	3,771.91	11,316.00	33.33%
681001	Postage	128.69	1,500.00	8.58%
761001	Indirect Costs	6,221.17	26,805.00	23.21%
Total Expenses		97,623.81	309,670.00	31.53%

**ECHOLS COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
LEIGH ANN COMBASS, RN**

November 16, 2021

- COVID-19 Update for Echols County Health Department
 - Vaccines Available
 - Pfizer
 - Now provided for 5-11 year olds
 - 8 vaccinated November 15, 2021
 - Moderna
 - Janssen
 - Testing
 - Provided Daily
 - Requests for testing and positive cases decreasing

- Health Department Services
 - All health department and program services provided

- School-Based Flu Clinics
 - Vaccinations completed in October

- Flu Vaccinations in the Community
 - Grimway Farms
 - Flu and COVID vaccinations administered
 - 11 Flu
 - 5 COVID boosters

Echols County Environmental Health

5/19/21-11/15/21

- Food Service Inspections – 9
 - Total Permitted Facilities - 9
- Total Site Evaluations - 14
- Septic Permits – 12
 - New – 5
 - Repairs – 7
- Septic Inspections – 7
- Existing System Evaluations – 1
- Well Permits – 5

Inspections Report

Food Facility Inspections (9 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
FSP-050-000027	11/01/2018	Corbett's Country Corner	1315 HWY 376 E LAKE PARK, GA 31636	Echols	Routine	100	A	11/10/2021	Blake Lowery
FSP-050-000009	10/31/2014	Echols County High Culinary Arts	190 E 94 HWY STATENVILLE, GA 31648	Echols	Routine	100	A	11/10/2021	Blake Lowery
FSP-050-000012	09/23/1994	Echols County School	190 HWY 94 STATENVILLE, GA 31636	Echols	Routine	100	A	11/10/2021	Blake Lowery
FSP-050-000017	11/28/1995	Echols County Senior Citizens Center	170 CHURCH OF GOD ST STATENVILLE, GA 31648	Echols	Routine	100	A	11/10/2021	Matthew Turner
FSP-050-000025	05/18/2018	El Rancho Base	149 SANDY LN LAKE PARK, GA 31636	Echols	Routine	100	A	11/12/2021	Blake Lowery
FSP-050-000026	05/18/2018	El Rancho Mobile	149 SANDY LN LAKE PARK, GA 31636	Echols	Routine	100	A	11/12/2021	Blake Lowery
FSP-050-000019	02/15/2018	La Sabrosura Mexicana (base)	2195 J FRANK CULPEPPER RD LAKE PARK, GA 31636	Echols	Routine	100	A	11/12/2021	Blake Lowery
FSP-050-000020	02/15/2018	La Sabrosura Mexicana (mobile1)	2195 J FRANK CULPEPPER RD LAKE PARK, GA 31636	Echols	Routine	100	A	11/12/2021	Blake Lowery
FSP-050-000021	02/15/2018	La Sabrosura Mexicana (mobile2)	2195 J FRANK CULPEPPER RD LAKE PARK, GA 31636	Echols	Routine	100	A	11/12/2021	Blake Lowery