
BROOKS COUNTY BOARD OF HEALTH

Agenda

October 27, 2021 | 12:00 P.M.

CALL-IN NUMBER: 866-809-6529 | ACCESS CODE: 669111#

Please call in at least five minutes prior to the meeting.

1. Call to Order
2. Public Comments
3. Approval of June 23, 2021 Minutes **(Page 3)**
4. Business
 - ☐ Revenue & Expense Summary – Teresa Giles **(Page 5)**
 - ☐ Public Health Update – William R. Grow, MD, FACP
 - ☐ COVID-19 Update
 - ☐ 2022 Board of Health Meeting Schedule
 - ☐ Delayed: Waiting for 2022 State of Georgia Holiday Schedule
 - i. Draft agenda will be forwarded after receipt
 - ☐ 2022 meetings will be in-person unless otherwise noted
5. Nurse Manager's Report – Dana Watson **(Page 7)**
6. Environmental Health Update – Shannon Walker **(Page 9)**
7. Announcements
8. Adjournment

Remaining 2021 Board of Health Meeting Dates

REMAINING 2021 HOLIDAY SCHEDULE: ALL HEALTH DEPARTMENTS/PROGRAMS CLOSED

- November 11, 2021 & November 25-26, 2021
 - December 23-24, 2021
-

THE AMERICAN PEOPLE

BY
JAMES M. SMITH

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**BROOKS COUNTY BOARD OF HEALTH
MINUTES
JUNE 23, 2021**

The Brooks County Board of Health met by conference call on Wednesday, June 23, 2021 at 12:00 P.M.

Members Present

Dr. Telia Cunningham, Chairman
Dr. Nancy Dennard, Vice-Chairman
Shelly Kirkendoll - Secretary
Dr. Rose Marie Horne

Members Absent

Dr. Ricky Rowe
Dr. Vickie Reed
James Maxwell

Others Present

William R. Grow, MD, FACP
Dwain Butler
Patrina Bowles
Teresa Giles
Dana Watson
Amy Taylor
Shannon Walker

Call to Order

- Dr. Cunningham called the meeting to order at 12:03 P.M.

Public Comments

- There were no public comments.

Approval of Minutes

- The corrected minutes from the March 26, 2021 meeting were approved with no opposition.

New Business:

Financial Information – Teresa Giles

- Ms. Giles presented the FY2022 Budget.
- There were no new expected expenses.
- The \$480,300 FY2021 budget was balanced.
- Dr. Cunningham called for a motion to approve the Brooks County Health Department's FY2022 Budget as presented. A motion was offered by Vice-Chairman Dr. Nancy Dennard and a second motion was offered by Dr. Rose Marie Horne. The motion was accepted.

Public Health Updates – William R. Grow, MD, FACP

- Dr. Grow provided an overview of the district's COVID-19 update and outlined the health department activities.
- The confirmed COVID positive numbers have dramatically improved and are now 1 in 4 instead of 1 in 20. There has been a total of 961 cases in Brooks County, 2 of those confirmed cases were the last 2 weeks which included only 1 per week. Brooks County Health Department has administered 9,936 COVID vaccines.
- Dr. Grow stated the CDC guidelines are no mask is required if you have been fully vaccinated. In larger crowds, it will have to be a personal decision to wear a mask or not if you are vaccinated.

Nurse Manager's Report – Dana Watson, RN

- Ms. Watson reported Brooks County Health Department has given a total of 2,355 Moderna Vaccines and 55 Janssen Vaccines.

- Since the decrease in request for COVID testing, Brooks County is now providing Rapid COVID testing on Wednesday afternoons from 1:00 PM to 3:00 PM.
- The full-time RN position has been filled by Anna Dowling, BSN RN. She started with Brooks County Health Department on May 1, 2021.

Environmental Health Update - Shannon Walker

- Mr. Walker updated the Board on environmental health activities since the last meeting. All 2021FY inspections have been completed and all food service fees have been collected.
- Brooks County had 2 positive rabies cases reported. One dog bitten which was up to date on all shots and 1 person bitten. The person bitten had to have the rabies shot series.

Announcements

- Dr. Cunningham stated the upcoming dates for BOH meetings were sent to everyone and to please add them to our calendars.
- Dr. Cunningham also announced her resignation for the Brooks County Board of Health Chairman position.

Adjournment

- The meeting was adjourned at approximately 12:25 p.m.

Respectfully Submitted,

Shelly Kirkendoll, Board Secretary
Amy Taylor, Typist

**Brooks County Board of Health
Revenue and Expense Summary
July 1, 2021 - September 30, 2021**

		YTD	Revised Budget	% of Budget Received/ Expended
Revenue				
456001	County Participating	6,414.75	25,659.00	25.00%
456004	County Non-Participating	7,335.24	29,341.00	25.00%
995001	Unassigned Fund Balance	137.00	137.00	100.00%
456006	Municipal - City of Quitman	1,250.01	5,000.00	25.00%
456024	Restricted Fund Balance - Pr Yr Fees	96,112.00	96,112.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	60,530.00	60,530.00	100.00%
456040	Intra Agency Transfer - From Lowndes GIA	20,382.00	20,382.00	100.00%
456051	Qualifying Local Funds - Interest Income	75.24	400.00	18.81%
458001	Grant-In-Aid	44,676.90	245,723.00	18.18%
456008	Out-Patient Medicare Fees	772.73	0.00	N/A
456010	Out-Patient Client Fees	4,704.16	0.00	N/A
456016	Private Insurance	2,377.51	0.00	N/A
456022	Health Check	566.34	0.00	N/A
456031	Environmental Fees	9,955.00	0.00	N/A
456034	Medicaid - DSPS	561.07	0.00	N/A
456036	Medicaid PCM	435.60	0.00	N/A
456041	Vital Records Fees	6,120.00	0.00	N/A
456049	Current Yr Adm Claiming	5,622.45	0.00	N/A
Total Revenue		268,028.00	483,284.00	49.02%
Expenses				
511001	Salaries	52,603.20	213,848.00	24.60%
514001	FICA	3,734.96	14,632.00	25.53%
515001	Retirement	12,898.79	50,451.00	25.57%
516001	Health Insurance	15,493.86	62,987.00	24.60%
614001	Supplies & Materials	1,510.20	10,810.00	13.97%
614018	Pharmaceuticals	7,296.47	18,537.00	39.36%
615001	Repairs & Maintenance	3,589.81	19,111.00	18.78%
617001	Utilities	3,010.70	11,561.00	26.04%
618001	Printing	1,008.38	2,500.00	40.34%
619001	Other Rent	92.00	303.00	30.36%
620001	Insurance and Bonding	0.00	596.00	0.00%
622001	Direct Benefits to Clients	909.91	2,100.00	43.33%
627001	Other Operating	1,549.28	3,592.00	43.13%
633001	Computer Software - Microsoft License Fee	1,129.39	1,129.00	100.03%
640001	Travel	2,901.40	12,000.00	24.18%
645001	Rental of Equipment	786.67	2,752.00	28.59%
651001	Per Diem & Fees	51.52	204.00	25.25%
653001	Contract - Maintenance Fee Clinical Software	2,612.98	2,613.00	100.00%
673001	Telecommunications	2,731.03	9,557.00	28.58%
681001	Postage	(507.26)	2,299.00	-22.06%
761001	Indirect Cost	0.00	41,702.00	0.00%
Total Expenses		113,403.29	483,284.00	23.47%

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540 W. DIVISION ST. CHICAGO, ILL. 60607

10/20/71

TO: [illegible]

FROM: [illegible]

SUBJECT: [illegible]

RE: [illegible]

DATE: [illegible]

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FOR: [illegible]

THROUGH: [illegible]

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FOR: [illegible]

BROOKS COUNTY HEALTH DEPARTMENT UPDATE
DANA WATSON, RN

October 27, 2021

- School Flu
 - School Flu Vaccinations Completed:
 - Brooks County Early Learning Center – 17
 - Brooks County High School – 23
 - Brooks County Middle School – 13
 - Quitman Elementary School – 58
 - North Brooks Elementary School – 32
 - Second doses will be provided in approximately four weeks for those identified.
- COVID Testing
 - Rapid testing is available Wednesdays – 9 a.m. – 10 a.m.
- COVID Vaccinations
 - Brooks will focus on administering third doses as of October 26, 2021

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GEORGIA ENVIRONMENTAL HEALTH REPORT

BROOKS COUNTY

FROM: June 01, 2021 TO: October 22, 2021

FOOD SERVICE:

(Permitted Establishments: 42) / (Schools: 5)

Routine inspections: 32

Informal inspections/trainings: 2

TOURIST ACCOMODATION:

(Permitted Establishments: 1)

Routine inspections: 1

ON-SITE SEWAGE MANAGEMENT:

Sites evaluated: 30

New permits:

Site Built: 8

M. Home: 11

Commercial: 1 (Brooks Co Fire Dept / EMS)

Repair permits: 10

Installation inspections: 21

Existing systems evaluated: 0

ANIMAL BITE REPORTS/RABIES:

Bite/Exposure reports: 8

Rabies positive: 0

WATER SUPPLIES:

Systems evaluated: 10

Permits issued: 12

Bacterial samples: 10

Positive bacterial samples: 1

Inspections Report

Food Facility Inspections (38 Total)

Permit #	Permit Issue Date	Facility Name	Address	County Purpose	Score	Grade	Inspection Date	Inspector
FSP-014-000057	11/15/2019	<u>Baker's BBQ Plus</u>	807 W SCREVEN ST B QUITMAN, GA 31643	Brooks Routine	91	A	09/15/2021	Shannon Walker
FSP-014-000058	11/15/2019	<u>Baker's BBQ Plus Mobile</u>	807 W SCREVEN ST B QUITMAN, GA 31643	Brooks Routine	91	A	09/15/2021	Shannon Walker
FSP-014-000032	08/02/2016	<u>Brooks County Alternative School (Delta)</u>	1081 BARWICK RD QUITMAN, GA 31643	Brooks Routine	100	A	09/30/2021	Shannon Walker
014-015	08/28/1997	<u>Brooks County Senior Center</u>	1301 N WASHINGTON ST QUITMAN, GA 31643	Brooks Routine	100	A	07/28/2021	Shannon Walker
FSP-014-000061	06/04/2020	<u>Burger King of Quitman</u>	1304 W SCREVEN ST QUITMAN, GA 31643	Brooks Followup	96	A	08/03/2021	Shannon Walker
FSP-014-000061	06/04/2020	<u>Burger King of Quitman</u>	1304 W SCREVEN ST QUITMAN, GA 31643	Brooks Routine	65	U	07/29/2021	Shannon Walker
014-201	02/02/2006	<u>Coyoacan Mexican Restaurant</u>	212 E SCREVEN ST QUITMAN, GA 31643	Brooks Routine	99	A	06/02/2021	Shannon Walker
014-189	03/04/2010	<u>Fellowship Home at Brookside</u>	470 FELLOWSHIP HOME LN QUITMAN, GA 31643	Brooks Routine	96	A	09/22/2021	Shannon Walker
014-013	02/27/1997	<u>Head Start</u>	1301 N WASHINGTON ST QUITMAN, GA 31643	Brooks Routine	100	A	07/28/2021	Shannon Walker
FSP-014-000063	03/01/2021	<u>Hibachi Highway</u>	1701 HOLLOWAY DR QUITMAN, GA 31643	Brooks Routine	91	A	09/22/2021	Shannon Walker
FSP-014-000064	03/01/2021	<u>Hibachi Highway Mobile Unit</u>	1701 HOLLOWAY DR QUITMAN, GA 31643	Brooks Routine	91	A	09/22/2021	Shannon Walker
014-146	08/25/1992	<u>J & J Fried Chicken and Fish</u>	1311 E SCREVEN ST QUITMAN, GA 31643	Brooks Routine	97	A	06/08/2021	Shannon Walker
FSP-014-000025	09/29/2014	<u>McDonalds</u>	902 W SCREVEN STREET QUITMAN, GA 31643	Brooks Routine	100	A	06/09/2021	Shannon Walker
FSP-014-000018m	04/25/2013	<u>McKinnon's Pizza, Wingz & Thingz</u>	16210 HIGHWAY 122 BARNEY, GA 31625	Brooks Routine	100	A	07/22/2021	Shannon Walker
FSP-014-000018	04/25/2013	<u>McKinnon's Pizza, Wingz & Thingz</u>	16210 HIGHWAY 122 BARNEY, GA 31625	Brooks Routine	100	A	07/22/2021	Shannon Walker
014-165	08/15/2001	<u>Miller's Bar-B Que</u>	7970 VALDOSTA HWY MORVEN, GA 31638	Brooks Routine	90	A	08/27/2021	Shannon Walker
014-148	08/31/1992	<u>North Brooks Elemetary School</u>	10295 COFFEE RD MORVEN, GA 31638	Brooks Routine	100	A	10/13/2021	Shannon Walker
014-147	08/28/1992	<u>Quitman Elementary School</u>	2200 MOULTRIE HIGHWAY QUITMAN, GA 31643	Brooks Routine	100	A	10/21/2021	Shannon Walker
FSP-014-000055	07/31/2019	<u>Rico's Tacos Mobile (Brooks)</u>	250 N ST. AUGUSTINE RD VALDOSTA, GA 31601	Brooks Routine	91	A	10/20/2021	Shannon Walker
FSP-014-000013	06/04/2012	<u>Royal Cafe of Quitman</u>	304 E SCREVEN ST QUITMAN, GA 31643	Brooks Routine	91	A	06/02/2021	Shannon Walker

014-172	06/09/2006	<u>Sister's Place</u>	304 S COURT ST QUITMAN, GA 31643	Brooks Routine	100	A	08/10/2021	Shannon Walker
FSP-014-000067	06/29/2021	<u>Sister's Place Hot Dog Cart (at Sister's Place & Lawson Peach Shed Only)</u>	304 S COURT ST QUITMAN, GA 31643	Brooks Routine	100	A	08/10/2021	Shannon Walker
FSP-014-000067	06/29/2021	<u>Sister's Place Hot Dog Cart (at Sister's Place & Lawson Peach Shed Only)</u>	304 S COURT ST QUITMAN, GA 31643	Brooks Initial	100	A	06/29/2021	Shannon Walker
FSP-014-000068	06/29/2021	<u>Sister's Place Mobile Unit</u>	304 S COURT ST QUITMAN, GA 31643	Brooks Routine	100	A	08/10/2021	Shannon Walker
FSP-014-000068	06/29/2021	<u>Sister's Place Mobile Unit</u>	304 S COURT ST QUITMAN, GA 31643	Brooks Initial	100	A	06/29/2021	Shannon Walker
014-011	06/06/1997	<u>Speedy Hot Dogs To Go (Base)</u>	434 CEDAR HILLS DR VALDOSTA, GA 31602	Brooks Routine	100	A	07/26/2021	Shannon Walker
FSP-014-000070	07/01/2021	<u>Speedy Hot Dogs to Go (Mobile)</u>	434 CEDAR HILLS DR VALDOSTA, GA 31602	Brooks Routine	100	A	07/26/2021	Shannon Walker
FSP-014-000024	05/29/2014	<u>Stephen's Pizzeria</u>	219 E SCREVEN B QUITMAN, GA 31643	Brooks Routine	100	A	10/21/2021	Shannon Walker
FSP-014-000014	06/13/2012	<u>Subway of Quitman</u>	1302 W SCREVEN ST QUITMAN, GA 31643	Brooks Routine	100	A	07/29/2021	Shannon Walker
FSP-014-000071	08/09/2021	<u>Tacos on Wheels</u>	7297 MADISON HWY QUITMAN, GA 31643	Brooks Routine	100	A	10/12/2021	Shannon Walker
FSP-014-000071	08/09/2021	<u>Tacos on Wheels</u>	7297 MADISON HWY QUITMAN, GA 31643	Brooks Initial	100	A	08/09/2021	Shannon Walker
FSP-014-000072	08/09/2021	<u>Tacos on Wheels (Mobile Unit)</u>	7297 MADISON HWY QUITMAN, GA 31643	Brooks Routine	100	A	10/12/2021	Shannon Walker
FSP-014-000072	08/09/2021	<u>Tacos on Wheels (Mobile Unit)</u>	7297 MADISON HWY QUITMAN, GA 31643	Brooks Initial	100	A	08/09/2021	Shannon Walker
FSP-014-000066	05/27/2021	<u>Tastee Treats</u>	200 N WASHINGTON ST QUITMAN, GA 31643	Brooks Routine	96	A	08/03/2021	Shannon Walker
FSP-014-000069	07/21/2021	<u>Whitman's Stew & Que (Brooks)</u>	1191 OLD UNION RD ADEL, GA 31620	Brooks Routine	100	A	08/06/2021	Shannon Walker
FSP-014-000069	07/21/2021	<u>Whitman's Stew & Que (Brooks)</u>	1191 OLD UNION RD ADEL, GA 31620	Brooks Initial	100	A	06/21/2021	Shannon Walker
FSP-014-000031	06/01/2016	<u>William's Place</u>	301 S COURT ST QUITMAN, GA 31643	Brooks Routine	100	A	09/29/2021	Shannon Walker
FSP-014-000040	05/23/2017	<u>William's Place BBQ Mobile</u>	301 S COURT ST QUITMAN, GA 31643	Brooks Routine	100	A	09/29/2021	Shannon Walker

Pool Inspections (2 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
SPP-014-000002	04/01/2020	<u>Boys & Girls Club Activity Pool</u>	2300 WEBSTER RD QUITMAN, GA 31643	Brooks	Routine	85	N/A	08/18/2021	Shannon Walker
SPP-014-000001	04/01/2020	<u>Boys & Girls Club Main Pool</u>	2300 WEBSTER RD QUITMAN, GA 31643	Brooks	Routine	85	N/A	08/18/2021	Shannon Walker

