

IRWIN COUNTY BOARD OF HEALTH
Agenda
June 10, 2020 | 12:00 P.M.

Conference Number: 1-866-809-6529
Access Code: 669111#

1. Call to Order
2. Public Comments
3. Approval of April 8, 2020 Minutes **(Page 3)**
4. Business
 - Financial Information – Teresa Giles
 - Irwin County Health Department FY21 Budget **(Page 5)**
 - Vote to Approve Irwin County Health Department's FY21 Budget
 - Public Health Updates – William R. Grow, MD, FACP
 - COVID-19 Update
5. Irwin County Health Department Update – Michelle Stone, RN **(Page 7)**
6. Environmental Health Report – Alex Collins
 - Environmental Health Activity Report **(Page 9)**
7. Announcements
8. Adjournment

Remaining 2020 Board of Health Meeting Dates

All meetings begin at 12:00PM – Lunch Is Provided

UNTIL FURTHER NOTICE, ALL MEETINGS WILL BE HELD VIA PHONE CONFERENCE

- **October 14, 2020**
-

2000-01-01
2000-01-01
2000-01-01

2000-01-01
2000-01-01

**IRWIN COUNTY BOARD OF HEALTH
MINUTES
APRIL 8, 2020 | 12:00 P.M.**

The Irwin County Board of Health met Wednesday, April 8, 2020 at 12:00 P.M. by conference call.

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
Joey Whitley, Chairman	Mavis Miller, Secretary	Dr. William R. Grow
Mayor Matt Seale, Vice-Chairman	Albert Williams	Dwain Butler
Dr. Casey Conner		Patrina Bowles
Kerry Billingsley		Teresa Giles
Paige Wynn		Michelle Stone
		Alex Collins
		Jean Moore
		Kenneth Lowery

Call to Order

- Joey Whitley called the meeting to order at 12:05 p.m.

Public Comments

- There were no public comments.

Minutes

- Dr. Conner made a motion to approve the minutes from the January 8, 2020 meeting as presented. The motion was seconded by Mr. Billingsley. All were in favor and the motion passed.

New Business

Financial Information – Teresa Giles (See Attachments)

- Ms. Giles presented the Revenue and Expense Summary. The health department is through the 75% of the fiscal year with 65.10% of the budget spent.
- Ms. Giles was asked about Irwin’s revenue as it relates to COVID-19. She indicated revenue would be down, but the state is looking into ways to assist with finances in the future. Ms. Giles will submit a monthly loss of revenue summary due to COVID-19 to Patrina to send out to the Board.
- Mayor Seale made a motion to approve the Revenue and Expense Summary. The motion was seconded by Dr. Conner. All were in favor and the motion passed.

Public Health Updates – William R. Grow, MD, FACP

- Dr. Grow provided an update on COVID-19 activities in the District after the governor issued a shelter-in-place order on March 15, 2020.
- All health departments and programs are only providing essential services. Limited services are being provided by Women’s Health, WIC, and Environmental Health. Limited STD services are also offered.

- The State has requested at least one Specimen Point of Collection (SPOC) site be opened in each District. Currently, there are two locations serving the ten counties – one in Lowndes and one in Tift.
- A hotline has also been established to allow providers to call and submit their patient's information. They will receive a Personal Unique Identification (PUI) number which will allow the patient to schedule an appointment to be tested.
- Dr. Grow noted that a lot of planning and organization went into opening the SPOCs. Staff were trained and fitted with N95 masks and other personal protective equipment (PPE).
- Dr. Grow also added that health departments in the district were not being shut down.
- Mr. Billingsley asked about food deliveries and discussed the precautions taken when making home deliveries to Turner County students. Mr. Lowery included that the deliveries could continue as long as employees were wearing protective equipment and maintaining a safe distance from students.
- Dr. Grow advised staying as far away from others as possible to protect yourself and to prevent the spread of the virus.

Nurse Manager's Report- Michelle Stone, RN (Attachment)

- Ms. Stone reiterated that Irwin is offering only essential services at this time. This includes birth control refills and problematic STDs.
- Staff are assisting with the SPOCs in Tifton.
- Patients are being screened before they can enter the health department. The community is also encouraged to stay at home if possible.

Environmental Updates – Alex Collins (Attachment)

- Mr. Collins reviewed the inspection report since the January meeting.
- There has been an increase in inspections since the last meeting.
- Mayor Seale asked if there have been complaints about restaurants not complying with state regulations during the pandemic. Mr. Collins indicated he has not received any.

Announcements

- Ms. Bowles reminded the Board that all district offices and health departments would be closed April 10, 2020 for the holiday, but the SPOCs will be open, and the district will have limited staff in the office.

Adjournment

- Mr. Whitley adjourned the meeting at 12:39 p.m.

Respectfully Submitted,

Mavis Miller, Secretary
Patrina Bowles, Typist

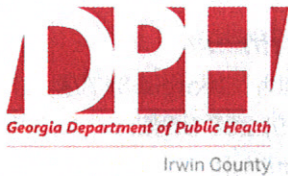
**Irwin Health Department Budget Summary
For Fiscal Year beginning July 1 and ending June 30**

RESOURCES	Proposed FY 2021
County Funding	50,000
Unassigned Fund Balance	36,086
Restricted Fund Balance - Pr Yr Fees	70,000
Restricted Fund Balance - Pr Yr Adm Claiming	24,766
Intra Agency Transfer - From Lowndes GIA	17,574
Qualifying Local Funds - Interest Income	586
Grant-In-Aid	171,858
TOTAL RESOURCES	<u>370,870</u>
EXPENSES	
Salaries	148,677
FICA	10,463
Retirement	36,339
Health Insurance	43,791
Supplies & Materials	12,500
Pharmaceuticals	40,000
Repairs & Maintenance	10,500
Utilities	12,000
Printing	1,500
Other Rent	288
Direct Benefits to Clients	1,000
Other Operating	3,100
Computer Software	84
Computer Software - Microsoft License Fee	499
Travel	6,000
Rental of Equipment	2,372
Per Diem and Fees	400
Contract - Maintenance Fee Clinical Software	2,719
Telecommunications	5,785
Postage	1,000
Indirect Cost	31,853
TOTAL EXPENSES	<u>370,870</u>

**IRWIN COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
MICHELLE STONE, RN**

JUNE 10, 2020

- Health Department Services/Activities
 - Irwin continues to provide essential services.
 - The SPOC is open two days each week.



Irwin County Health Department
407 West Fourth Street • PO Box 2 • Ocilla, Georgia 31774
Phone: (229) 238-9540 • Fax: (229) 238-9542
www.southhealthdistrict.com/irwin

Environmental Health Activities **4/1/20 through 6/5/20** **(Irwin County Board of Health June 10, 2020)**

Permitted Facilities:

- 18 Food Establishments
- 1 Tourist Accommodations

Activities:

- 9 Food Service Inspections
- 10 Site Evaluations for Septic Systems
- 9 Septic Tank Permits Issued
- Inspected 6 Septic Systems
- Evaluated 1 Existing Septic Systems
- 6 Water Samples Collected and Evaluated
- Issued 4 Well Permits



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Food Service Inspections (April 1, 2020 through June 5, 2020)							
<u>Facility Name</u>	<u>County</u>	<u>Purpose</u>	<u>Score</u>	<u>Grade</u>	<u>Inspection Date</u>	<u>Inspector</u>	
Cafe at Fourth and Cherry	Irwin	Routine	100	A	06/04/2020	Alex Collins	
Catfish House	Irwin	Routine	100	A	06/04/2020	Alex Collins	
Chicken Delite	Irwin	Routine	100	A	06/04/2020	Alex Collins	
Dixie Kitchen	Irwin	Routine	100	A	06/04/2020	Alex Collins	
Esparza's Mexican Restaurant	Irwin	Routine	100	A	06/04/2020	Alex Collins	
Hutto's Bar-B-Q & Grill	Irwin	Routine	100	A	06/03/2020	Alex Collins	
J & J Shaved Ice	Irwin	Routine	100	A	06/02/2020	Alex Collins	
Lin's Garden	Irwin	Routine	100	A	06/04/2020	Alex Collins	
Subway	Irwin	Routine	100	A	06/02/2020	Alex Collins	
Tourist Accomodation Inspections (April 1, 2020 through June 5, 2020)							
<u>Facility Name</u>	<u>County</u>	<u>Purpose</u>	<u>Score</u>	<u>Grade</u>	<u>Inspection Date</u>	<u>Inspector</u>	
Regents Inn	Irwin	Routine	100	A	06/04/2020	Alex Collins	