

BERRIEN COUNTY BOARD OF HEALTH

Agenda

June 9, 2020 | 12:00 PM

VIA TELEPHONE CONFERENCE

CALL-IN NUMBER: 866-809-6529

ACCESS CODE: 669111#

Please call in at least five minutes prior to the meeting.

1. Call to Order
2. Public Comments
3. Approval of April 14, 2020 Minutes (**Page 3**)
4. Business
 - Financial Information – Teresa Giles
 - Berrien County Health Department FY21 Budget (**Page 7**)
 - Vote to Approve Berrien County Health Department FY21 Budget
 - Public Health Updates – William R. Grow, MD, FACP
 - COVID-19 Update
5. Berrien County Health Department Update – Dana Watson, RN (**Page 9**)
6. Environmental Health Report – Lee Meeks
 - Environmental Health Activity Report (**Page 11**)
7. Announcements
8. Adjournment

Remaining 2020 Board of Health Meeting Dates

All meetings begin at 12:30PM – Lunch Is Provided

UNTIL FURTHER NOTICE, ALL MEETINGS WILL BE HELD VIA PHONE CONFERENCE

- **October 13, 2020**
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Berrien County Board of Health

MINUTES

April 14, 2020 | 12:30 PM

The Berrien County Board of Health met via conference call on Tuesday, April 14, 2020 at 12:30 p.m.

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
Dr. William Nash, Chairman	Robin Marcrum	Dr. William Grow
Jimmy Parker, Vice-Chairman	Judge Christina Allen	Dwain Butler
Deree Nix, Secretary		Teresa Giles
Mayor Taylor Scarbrough		Patrina Bowles
Cassandra McCoy		Dana Watson
		Lee Meeks
		Debbie Tomlinson

Call to Order

Dr. William Nash called the meeting to order at 12:40 p.m.

Public Comments

- There were no public comments.

Approval of January 14, 2020 Minutes (Attachment)

- Jimmy Parker made a motion to approve the January 14, 2020 minutes as presented. Deree Nix seconded the motion. All were in favor and the motion carried.

Business

Financial Information – Teresa Giles (Attachments)

Revenue and Expense Summary

- Ms. Giles reviewed the Revenue and Expense Summary for July 1, 2019 – March 31, 2020. The budget is three-fourths into the fiscal year.
- After reviewing revenue collections and Grant-in-Aid funding, Ms. Giles noted that three-five percent of the budget cut was reinstated. The budget has been revised to reflect that change.
- There are no problems or out of line expenses foreseen at this time.
- Dr. Grow added that Berrien’s fee collections are the best they have been in approximately six years and the staff was commended for their work.
- Ms. Giles further stated that health department services have been reduced to providing essential services only due to COVID-19. As a result, there is the anticipation of reduced fee collections in the next quarter. A budget projection has been sent to the state office with a “loss of revenue” line item added to the budget. More information will be provided as it is received.

Public Health Update – William Grow, MD, FACP (Attachment)

- Dr. Grow provided a COVID-19 update and reviewed the District’s timeline as of March 12, 2020. Since March 12, 2020, the entire district has spent almost 100% of its time on COVID-19 response.
- Dr. Grow provided world, U.S. and state COVID-19 data. As of April 14, 2020, there were 226 positive cases in the District and seven deaths. Berrien county currently has six positive cases.
- The District initially started with two testing sites, one in Lowndes County and one in Tift County. These sites screen by appointment and the person being tested must receive a Patient Unique Identification (PUI) number to be scheduled for testing. Dr. Grow also informed the Board that private providers and hospitals are also testing.
- The Governor’s office has requested an increase in testing throughout the state. Part of the limitations has been the availability of test kits. The turnaround to receive test results was also a hindrance. The state has now contracted with another lab to decrease the amount of time from screening to the receipt of results. More collections will be opening in the next two weeks. Patients will be able to contact the health department in their county, receive their number and be scheduled for testing. This process has taken a lot of planning and organization to ensure this process is easier for patients to be tested and to receive their results. Testing requirements have also been loosened to allow more people to be tested. This information has been disseminated throughout the district.
- Dr. Grow reiterated that health departments have been in emergency status and not scheduling appointments for the last 15 days. During that time, Berrien has provided 54 essential services.
- Dr. Grow noted that 10%-15% of the specimens collected have been positive. There is no specific treatment for COVID-19 currently.
- Dr. Nash mentioned testing by South Georgia Medical Center (SGMC) in conjunction with the Mayo Clinic has a 48-hour turnaround time. Some kits have been received for in-house testing at SGMC. This in-house testing should be available when more kits are received.

Health Department Update – Dana Watson, RN (Attachment)

- Ms. Watson informed the Board she expects to see a fee decrease for March due to the limited services being provided. These services include Family Planning depo shots, birth control refills and other forms of birth control. STD patients are being seen who have symptoms or who need treatment. No walk-in services have been provided.
- A full-time LPN has been on staff since March 16, 2020. Hopefully this addition in staffing will assist with immunizations and walk-ins.
- Patients are now being screened before they enter the building. When they arrive, they must call the health department and have their temperature taken to ensure it is less than 100 degrees.

- Ms. Watson has shadowed the Specimen Point of Collection (SPOC) in Tift County. Berrien’s SPOC at the health department should be open April 27, 2020.

Environmental Update – Lee Meeks, Environmentalist (Attachments)

- Ms. Leeks reviewed the Environmental Health Activities Report for January 14, 2020 – April 13, 2020. Numbers remain comparable from the last quarter to this quarter except for food service inspections, which were delayed due to COVID-19; however, there is still the presence of assistance that has been ongoing.
- Environmental health staff have been present in restaurants to ensure they have updated employee health policies and they have been encouraging owners to clean and sanitize on a regular basis. Inside dining has been closed at all facilities.
- During the last week of March and the first week of April several complaints have come into the health department and district regarding different businesses not being compliant with COVID-19 guidance. Mr. Meeks informed the Board he has made visits to these establishments and discussed social distancing requirements, having masks and sanitizer available for employees. Many of these businesses have since closed and Mr. Meeks noted everyone is doing the right thing.

Announcements

- The next Board meeting is scheduled for June 9, 2020 by conference call. This is the budget meeting.

Adjournment

There being no further business, Mayor Scarbrough made a motion to adjourn. The motion was seconded by Ms. Nix. All approved and the meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Deree Nix, Secretary
Debbie Tomlinson, Typist

Main body of faint, illegible text, appearing to be several paragraphs of a document.

<p>Berrien Health Department Budget Summary For Fiscal Year beginning July 1 and ending June 30</p>
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RESOURCES	Proposed FY 2021
County Funding	76,500
Unassigned Fund Balance	42,686
Restricted Fund Balance - Pr Yr Fees	86,000
Restricted Fund Balance - Pr Yr Adm Claiming	32,864
Intra Agency Transfer - From Lowndes GIA	18,646
Qualifying Local Funds - Interest Income	800
Grant-In-Aid	198,184
TOTAL RESOURCES	<u>455,680</u>
EXPENSES	
Salaries	194,227
FICA	14,080
Retirement	47,045
Health Insurance	57,208
Supplies & Materials	12,000
Pharmaceuticals	30,000
Repairs & Maintenance	15,000
Utilities	13,500
Printing	2,500
Other Rent	288
Direct Benefits to Clients	1,100
Other Operating	2,900
Computer Software - Microsoft License Fee	1,335
Travel	9,000
Rental of Equipment	2,560
Per Diem and Fees	500
Contract - Maintenance Fee Clinical Software	2,719
Telecommunications	7,920
Postage	2,500
Indirect Cost	39,298
TOTAL EXPENSES	<u>455,680</u>

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
5408 S. UNIVERSITY AVENUE
CHICAGO, ILLINOIS 60637

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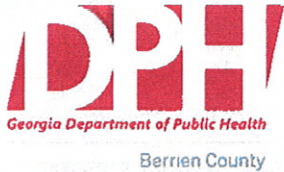
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**BERRIEN COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
DANA WATSON, RN**

JUNE 9, 2020

- COVID-19 Testing (Onsite)
 - Start Date: April 28, 2020
 - 200 clients tested at Berrien Specimen Point of Collection (SPOC)
 - 9 Positive
 - 191 Negative
 - Testing is conducted Wednesday and Thursday each week

- Health Department Services/Activities
 - Essential services continue to be provided Monday, Tuesday and Friday



Berrien County Health Department
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Phone: (229) 686-5411 • Fax (229) 686-9015
www.southhealthdistrict.com/berrien

Environmental Health Activities 4/13/20 Through 6/9/20

Permitted Facilities:

- 36 Food Service Establishments
- 1 Tourist Accommodation

Activities:

- 14 Food Service Inspections
- 10 Site Evaluations for Septic Systems
- 10 Septic System Permits Issued (7 New/ 3 Repairs)
- 6 Septic Installation Inspections
- 4 Existing Septic System Evaluations
- 5 Water Samples Collected and Evaluated
- 11 New Well Permits Issued
- 1 Tourist Accommodation Inspections

Inspections Report

Food Facility Inspections (14 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
010-155	05/28/2009	<u>Barry's Deli</u>	102 E HALL STREET NASHVILLE, GA 31639	Berrien	Routine	100	A	06/04/2020	John Meeks
010-145	05/28/2009	<u>Berrien County Detention Center</u>	500 COUNTY FARM ROAD NASHVILLE, GA 31639	Berrien	Routine	100	A	05/29/2020	John Meeks
FSP-010-000073	09/14/2018	<u>Blazin' Hog BBQ</u>	1750 E MARION AVE NASHVILLE, GA 31639	Berrien	Routine	99	A	05/22/2020	John Meeks
FSP-010-000078	03/14/2019	<u>Blazin' Hog BBQ (Mobile)</u>	1750 E MARION AVE NASHVILLE, GA 31639	Berrien	Routine	100	A	05/22/2020	John Meeks
010-195	12/04/2009	<u>Dairy Queen Grill & Chill</u>	415 S DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	06/04/2020	John Meeks
FSP-010-000015	07/28/2011	<u>Dogwood Pharmacy</u>	501 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	05/29/2020	John Meeks
FSP-010-000046	04/17/2015	<u>Georgia Smokehouse</u>	713 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	96	A	05/20/2020	John Meeks
010-016	05/28/2009	<u>Huddle House</u>	718 S DAVIS STREET NASHVILLE, GA 31639	Berrien	Routine	93	A	06/02/2020	John Meeks
010-029	12/15/2009	<u>McDonalds</u>	609 S DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	99	A	05/29/2020	John Meeks
FSP-010-000054	05/11/2016	<u>Off the Hook Seafood Grill</u>	206 SOUTH ST NASHVILLE, GA 31639	Berrien	Routine	100	A	05/29/2020	John Meeks
010-124	05/28/2009	<u>Ray City Senior Citizen's Center</u>	206 PATTEN AVENUE RAY CITY, GA 31645	Berrien	Routine	100	A	06/02/2020	John Meeks
FSP-010-000063	05/07/2018	<u>The Brown Bag</u>	106 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	05/20/2020	John Meeks
FSP-010-000066	10/30/2017	<u>The Log Cabin</u>	720 ADEL RD NASHVILLE, GA 31639	Berrien	Routine	100	A	06/04/2020	John Meeks
FSP-010-000082	01/17/2020	<u>The Shrimp Box</u>	206 SOUTH ST NASHVILLE, GA 31639	Berrien	Routine	100	A	05/29/2020	John Meeks

