

IRWIN COUNTY BOARD OF HEALTH

Agenda

April 8, 2020 | 12:00 P.M.

1. Call to Order
2. Public Comments
3. Approval of January 8, 2020 Minutes **(Page 3)**
4. Business
 - Financial Information – Teresa Giles
 - Revenue and Expense Summary **(Page 5)**
 - Public Health Updates – William R. Grow, MD, FACP
 - COVID-19 Update
5. Nurse Manager’s Report – Michelle Stone, RN **(Page 7)**
6. Environmental Health Update – Alex Collins **(Page 9)**
7. Announcements
8. Adjournment

Remaining 2020 Board of Health Meeting Dates

All meetings begin at 12:00PM – Lunch Is Provided

UNTIL FURTHER NOTICE, ALL MEETINGS WILL BE HELD VIA PHONE CONFERENCE

- **June 10, 2020 (Budget Meeting)**
 - **October 14, 2020**
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IRWIN COUNTY BOARD OF HEALTH
MINUTES
JANUARY 8, 2020 | 12:00 P.M.

The Irwin County Board of Health met Wednesday, January 8, 2020 at 12:00 P.M. in the conference room at the Irwin County Health Department.

Members Present

Joey Whitley, Chairman
Dr. Casey Conner
Kerry Billingsley
Paige Wynn

Members Absent

Mayor Matt Seale, Vice-Chairman
Mavis Miller, Secretary
Albert Williams

Others Present

Dr. William R. Grow
Dwain Butler
Patrina Bowles
Teresa Giles
Michelle Stone
Alex Collins
Jean Moore

Call to Order

- Joey Whitley called the meeting to order at 12:04 p.m.

Public Comments

- There were no public comments.

Minutes

- Dr. Conner made a motion to approve the minutes from the October 9, 2019 meeting as presented. The motion was seconded by Mr. Billingsley. All were in favor and the motion passed.

New Business

Financial Information – Sherrie White (See Attachments)

- Ms. Giles presented the Revenue and Expense Summary. The health department is through the first half of the fiscal year with 41% of the budget spent.
- Grant-in-Aid funding is good and there are no problems with the budget.
- Some expenses are over, and some are under budget. This is mainly due to the timing of some payments to vendors. Also, Irwin has not used as much hourly labor as planned.
- Ms. Giles mentioned that the budget would be cleaned up prior to the next meeting.

Public Health Updates – William R. Grow, MD, FACP

- Dr. Grow noted the four percent budget cut for this fiscal year and the additional two percent the next fiscal year. There is no new information at this time.
- There have been 15 flu-related deaths this year, half of which were over 65 years old. Four were pediatric patients. Dr. Grow reminded the Board that is not too late to receive the flu vaccine.
- Dr. Grow announced the Mind and Body Wellness Health Fair scheduled in the next two months. This health fair will focus on reducing the risk of hypertension, diabetes and dementia. Staff will be available to conduct screenings including blood pressure, blood sugar, Hemoglobin A1C, and cholesterol. Lunch will be provided along with presentations from Dr. Grow, Elsie Napier and Traci Gosier. Mr. Billingsley offered to send the information out through the school's all-call system.

Nurse Manager's Report- Michelle Stone, RN (Attachment)

- Ms. Stone updated the Board on health department activities since the October meeting.
- The school flu project was successful. More vaccinations were administered than the previous year. A total of 359 students and 35 teachers were vaccinated. Teachers were also offered and received additional vaccines such as Hepatitis A, Hepatitis B, Tetanus and Pneumonia.
- The health department participated in Irwin County Hospital's health fair on October 16, 2019. Information about health department services was provided.
- Hepatitis A and Tetanus vaccinations were offered after the tornado came through Irwin.
- Ms. Stone announced free HIV screening was available.

Environmental Updates – Alex Collins (Attachment)

- Mr. Collins reviewed the inspection report since the October meeting.
- Septic inspections decreased from the last year.
- Environmental Health did not have to get involved after the tornado; however, for those in need of environmental health assistance, fees will be waived for a period.

Announcements

- Mr. Whitley asked the Board to take note of the remaining board meetings for 2020.

Adjournment

- Mr. Whitley adjourned the meeting at 12:16 p.m.

Respectfully Submitted,

Mavis Miller, Secretary
Patrina Bowles, Typist

**Irwin County Board of Health
Revenue and Expense Summary
July 1, 2019 - March 31, 2020**

		YTD	Revised Budget	% of Budget Received/ Expended
Revenue				
456001	County Participating	8,640.94	14,813.00	58.33%
456004	County Non-Participating	20,525.75	35,187.00	58.33%
456024	Restricted Fund Balance - Pr Yr Fees	82,683.00	82,683.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	32,916.00	32,916.00	100.00%
456051	Qualifying Local Funds - Interest Income	421.34	586.00	71.90%
456052	Non-Qualifying Local Funds - Environmental	2,500.00	0.00	#DIV/0!
458001	Grant-In-Aid	100,980.00	193,099.00	52.29%
456008	Out-Patient Medicare Fees	8,501.64	0.00	N/A
456010	Out-Patient Client Fees	12,613.67	0.00	N/A
456016	Private Insurance	19,237.65	0.00	N/A
456022	Health Check	2,567.22	0.00	N/A
456031	Environmental Fees	11,720.00	0.00	N/A
456034	Medicaid - DSPS	3,381.05	0.00	N/A
456036	Medicaid PCM	2,686.20	0.00	N/A
456049	Current Yr Adm Claiming	16,177.26	0.00	N/A
Total Revenue		325,551.72	359,284.00	69.21%
Expenses				
511001	Salaries	95,719.72	126,234.00	75.83%
513001	Hourly Labor	3,100.00	3,100.00	100.00%
514001	FICA	6,664.39	8,774.00	75.96%
515001	Retirement	22,922.73	30,372.00	75.47%
516001	Health Insurance	28,554.17	37,542.00	76.06%
614001	Supplies & Materials	8,040.53	10,000.00	80.41%
614018	Pharmaceuticals	25,717.69	40,000.00	64.29%
615001	Repairs & Maintenance	2,935.69	3,200.00	91.74%
617001	Utilities	9,063.19	12,500.00	72.51%
618001	Printing	1,353.28	1,500.00	90.22%
619001	Other Rent	114.00	201.00	56.72%
622001	Direct Benefits to Clients	801.16	1,300.00	61.63%
627001	Other Operating	2,212.43	2,700.00	81.94%
633001	Computer Software - Microsoft License Fee	1,018.97	1,019.00	100.00%
640001	Travel	3,198.09	6,700.00	47.73%
643001	Equipment \$5,000 and Over	0.00	6,000.00	0.00%
645001	Rental of Equipment	1,734.31	2,372.00	73.12%
646001	Equipment Under \$5,000	0.00	19,356.00	0.00%
651001	Per Diem & Fees	235.77	400.00	58.94%
653001	Contract - Maintenance Fee Clinical Software	2,719.10	2,719.00	100.00%
673001	Telecommunications	4,405.79	11,881.00	37.08%
681001	Postage	255.99	1,000.00	25.60%
761001	Indirect Cost	13,125.88	30,414.00	43.16%
Total Expenses		233,892.88	359,284.00	65.10%

STATE OF TEXAS,
COUNTY OF []

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**IRWIN COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
MICHELLE STONE, RN**

APRIL 8, 2020

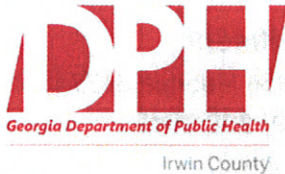
- Health Department Services/Activities
 - Essential services only
 - Patients screened prior to entering building
 - Community outreach by mail
 - Staff assisting at SPOC in Tift County
 - Community encouraged to stay home if they can

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
LABORATORY OF ORGANIC CHEMISTRY

RESEARCH REPORT NO. 1000
BY
J. H. GOLDEN AND R. H. WILSON

DEPARTMENT OF CHEMISTRY, UNIVERSITY OF CHICAGO, CHICAGO, ILLINOIS

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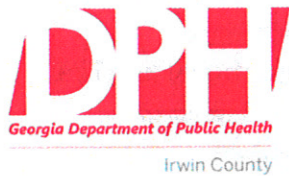
Environmental Health Activities **1/1/20 through 3/31/20** **(Irwin County Board of Health April 8, 2020)**

Permitted Facilities:

- 18 Food Establishments
- 1 Tourist Accommodations

Activities:

- 2 Food Service Inspections
- 18 Informal Inspections
- 17 Site Evaluations for Septic Systems
- 9 Septic Tank Permits Issued
- Inspected 8 Septic Systems
- Evaluated 6 Existing Septic Systems
- 8 Water Samples Collected and Evaluated
- Issued 3 Well Permits



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Facility Name	Purpose	Score	Grade	Inspection Date	Inspector
<u>46 & 1 Melton Soulfood, LLC</u>	Routine	100	A	02/26/2020	Alex Collins
<u>Indian Lounge</u>	Initial	100	A	03/04/2020	Alex Collins
18 Informal Inspections Completed					