

BERRIEN COUNTY BOARD OF HEALTH

Agenda

April 14, 2020 | 12:00 PM

VIA TELEPHONE CONFERENCE

1. Call to Order
2. Public Comments
3. Approval of January 14, 2020 Minutes **(Page 3)**
4. Business
 - Financial Information – Teresa Giles
 - Revenue and Expense Summary **(Page 7)**
 - Public Health Updates – William R. Grow, MD, FACP
 - COVID-19 Update
5. Berrien County Health Department Update – Dana Watson, RN **(Page 9)**
6. Environmental Health Report – Lee Meeks
 - Environmental Health Activity Report **(Page 11)**
7. Announcements
8. Adjournment

Remaining 2020 Board of Health Meeting Dates

All meetings begin at 12:30PM – Lunch Is Provided

UNTIL FURTHER NOTICE, ALL MEETINGS WILL BE HELD VIA PHONE CONFERENCE

- **June 9, 2020 – Budget Meeting**
- **October 13, 2020**

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Berrien County Board of Health
MINUTES
January 14, 2020 | 12:30 PM

The Berrien County Board of Health met at the Berrien County Health Department on Tuesday, January 14, 2020 at 12:30 p.m.

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
Dr. William Nash, Chairman Jimmy Parker, Vice-Chairman Deree Nix, Secretary Mayor Michael Richbourg Judge Christina Allen Robin Marcum Cassandra McCoy		Dr. William Grow Dwain Butler Teresa Giles Patrina Bowles Dana Watson Lee Meeks Debbie Tomlinson

Call to Order

Dr. William Nash called the meeting to order at 12:40 p.m.

Public Comments

- Mayor Taylor Scarbrough was welcomed to the Board.

Approval of October 29, 2019 Minutes (Attachment)

- Jimmy Parker made a motion to approve the October 29, 2019 minutes as presented. Deree Nix seconded the motion. All were in favor and the motion carried.

Business

Financial Information – Teresa Giles (Attachments)

Revenue and Expense Summary

- Ms. Giles reviewed the Revenue and Expense Summary for July 1, 2019 – December 31, 2019. Berrien is through the first half of the fiscal year and is in good financial shape.
- Revenue collections are good, and fees have increased approximately 8.5% through December of 2019.
- Budget meetings will be held with the nurse managers and the end of the month to discuss the current budget and make projections for FY2021. There will be another revision to the budget before the next meeting.
- Dr. Grow commended Berrien on doing a good job.

Public Health Update – William Grow, MD, FACP (Attachment)

- Dr. Grow noted that the peak of flu season in Georgia is almost over and indicated that the flu has been quite severe on children this year.
- The legislative session began January 13, 2020 at which time the public health budget will be presented to the governor this week. Dr. Toomey will hold a teleconference Friday to discuss the outcome.
- Dr. Grow announced Dr. Toomey’s visit to the district during Employee Development Day held October 10, 2019.
- Adjustments have been made on the district and county levels to address the governor’s request for a six percent budget cut. At this time, those cuts should be absorbed without a lot of problems.
- The Board was informed of a Mind and Body Wellness Health Fair scheduled for February 29, 2020 at the Leroy Rogers Senior Citizens Center in Tifton. During the health fair, free screenings will be provided (weight/BMI, blood pressure, cholesterol and hemoglobin A1C). Dr. Grow, Elsie Napier and Traci Gosier will also provide brief presentations about dementia/Alzheimer’s, hypertension and diabetes as well as nutrition and exercise. A light lunch will also be provided. This event has been advertised in local newspapers throughout the community, including Berrien.

Health Department Update – Dana Watson, RN (Attachment)

- Ms. Watson presented the final school flu vaccination numbers. A total of 557 shots were given during this year’s project at a 17.5% penetration rate. The CDC target rate is 35%. Dr. Grow added there is no way to determine how many children received their flu vaccinations because not all the vaccinations are entered into the GRITS system and it is likely that more than 17.5% were vaccinated.
- Ms. Watson mentioned receiving a request from the school nurse at the high school to provide meningitis vaccination clinic at the school and that she would follow-up with her supervisor to determine if assisting with this request is possible.
- The health department will participate in the career fair if the high school schedules one for this year.
- Ms. Watson indicated she would like to hold a no-fee STD clinic in April for STD Awareness Month.

Environmental Update – Lee Meeks, Environmentalist (Attachments)

- Mr. Meeks presented the yearly summary as well as environmental health activities for October 1, 2019 – January 13, 2020 and noted that overall most food service facilities he has inspected are doing well.
- The well permitting process was reviewed along with the water sampling process. Information about disinfecting wells that test positive was also outlined.

Announcements

- Dr. Grow mentioned the Georgia Public Health Association's next meeting and conference scheduled for May 6-8, 2020 on Jekyll Island.
- The date for the legislative breakfast is be announced.
- The next Board meeting is scheduled for April 14, 2020.

Adjournment

There being no further business, Judge Allen made a motion to adjourn. The motion was seconded by Mr. Parker. All approved and the meeting was adjourned at 1:50 p.m.

Respectfully submitted,

Deree Nix, Secretary
Debbie Tomlinson, Typist

**Berrien County Board of Health
Revenue and Expense Summary
July 1, 2019 - March 31, 2020**

		YTD	Revised Budget	% of Budget Received/ Expended
Revenue				
456001	County Participating	20,790.00	27,720.00	75.00%
456004	County Non-Participating	36,585.00	48,780.00	75.00%
995001	Unassigned Fund Balance	10.00	10.00	100.00%
456024	Restricted Fund Balance - Pr Yr Fees	92,493.00	92,493.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	45,035.00	45,035.00	100.00%
456040	Intra Agency Transfer - From Lowndes GIA	20,085.00	20,085.00	100.00%
456051	Qualifying Local Funds - Interest Income	611.95	800.00	76.49%
456052	Non-Qualifying Local Funds - Environmental	2,500.00	0.00	#DIV/0!
458001	Grant-In-Aid	116,448.54	222,679.00	52.29%
456008	Out-Patient Medicare Fees	5,233.76	0.00	N/A
456010	Out-Patient Client Fees	8,494.92	0.00	N/A
456016	Private Insurance	24,316.82	0.00	N/A
456022	Health Check	6,805.24	0.00	N/A
456031	Environmental Fees	22,234.00	0.00	N/A
456034	Medicaid - DSPS	6,003.76	0.00	N/A
456036	Medicaid PCM	3,194.40	0.00	N/A
456049	Current Yr Adm Claiming	16,370.02	0.00	N/A
Total Revenue		427,211.41	457,602.00	73.11%
Expenses				
511001	Salaries	124,564.29	171,977.00	72.43%
513001	Hourly Labor	22,679.00	22,679.00	100.00%
514001	FICA	9,311.72	12,763.00	72.96%
515001	Retirement	29,631.86	41,125.00	72.05%
516001	Health Insurance	36,689.26	50,654.00	72.43%
614001	Supplies & Materials	8,908.98	12,000.00	74.24%
614018	Pharmaceuticals	24,398.42	35,000.00	69.71%
615001	Repairs & Maintenance	7,002.48	9,000.00	77.81%
617001	Utilities	10,199.93	13,500.00	75.56%
618001	Printing	2,481.62	2,600.00	95.45%
619001	Other Rent	92.00	203.00	45.32%
622001	Direct Benefits to Clients	890.63	1,600.00	55.66%
627001	Other Operating	2,495.13	2,700.00	92.41%
633001	Computer Software - Microsoft License Fee	1,106.54	1,107.00	99.96%
640001	Travel	5,383.91	9,000.00	59.82%
645001	Rental of Equipment	1,920.06	2,560.00	75.00%
646001	Equipment Under \$5,000	0.00	10,000.00	0.00%
651001	Per Diem & Fees	332.46	500.00	66.49%
653001	Contract - Maintenance Fee Clinical Software	2,719.10	2,719.00	100.00%
673001	Telecommunications	5,935.45	13,950.00	42.55%
681001	Postage	1,452.67	2,500.00	58.11%
761001	Indirect Cost	18,757.24	39,465.00	47.53%
Total Expenses		316,952.75	457,602.00	69.26%

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**BERRIEN COUNTY HEALTH DEPARTMENT
COUNTY NURSE MANAGER'S UPDATE
DANA WATSON, RN**

APRIL 14, 2020

- Health Department Services/Activities
 - Essential services only
 - Patients screened prior to entering building
 - Community outreach by mail
 - Staff shadowed the SPOC teams in Tift and Lowndes
 - Community encouraged to stay home if they can

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for a systematic approach to data collection and the importance of using reliable sources of information.

3. The third part of the document discusses the challenges and limitations of data collection and analysis. It notes that while data is essential for decision-making, it is not always perfect and can be subject to errors and biases.

4. The fourth part of the document provides a summary of the key findings and conclusions. It reiterates the importance of data-driven decision-making and the need for continuous improvement in data collection and analysis processes.

5. The fifth part of the document offers recommendations for future research and practice. It suggests that further exploration of advanced data analysis techniques and the integration of qualitative and quantitative data would be beneficial.

6. The final part of the document concludes with a statement of appreciation for the support and assistance provided by the various stakeholders involved in the research process. It expresses hope that the findings will be useful and informative.



Berrien County Health Department
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Environmental Health Activities 1/14/20 Through 4/13/20

Permitted Facilities:

- 40 Food Service Establishments
- 1 Tourist Accommodation

Activities:

- 11 Food Service Inspections
- 22 Site Evaluations for Septic Systems
- 22 Septic System Permits Issued (17 New/ 5 Repairs)
- 19 Septic Installation Inspections
- 3 Existing Septic System Evaluations
- 19 Water Samples Collected and Evaluated
- 16 New Well Permits Issued

Inspections Report

Food Facility Inspections (11 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
010-010	09/25/2009	<u>Berrien County Elementary School</u>	802 MIDDLE SCHOOL CIR NASHVILLE, GA 31639	Berrien	Routine	97	A	03/06/2020	John Meeks
010-009	09/04/2009	<u>Berrien County Primary School</u>	1427 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	93	A	01/27/2020	John Meeks
FSP-010-000076	02/20/2019	<u>Daylight Donuts Mobile (Berrien)</u>	406 MAIN ST HAHIRA, GA 31632	Berrien	Routine	100	A	02/28/2020	John Meeks
010-152	08/28/2009	<u>Domino's Pizza</u>	700 TIFTON HIGHWAY NASHVILLE, GA 31639	Berrien	Routine	100	A	02/12/2020	John Meeks
FSP-010-000023	08/10/2009	<u>Hardee's</u>	602 S DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	96	A	02/12/2020	John Meeks
FSP-010-000058	09/23/2016	<u>Hayley's Coffee, Tea, and Sweets</u>	323 S DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	01/27/2020	John Meeks
010-090	05/28/2009	<u>Kentucky Fried Chicken</u>	511 N DAVIS STREET NASHVILLE, GA 31639	Berrien	Routine	100	A	01/28/2020	John Meeks
FSP-010-000081	11/20/2019	<u>Marvin's Diner</u>	403 COLLEGE ST NASHVILLE, GA 31639	Berrien	Routine	96	A	02/12/2020	John Meeks
010-185	05/28/2009	<u>Penfield Christian Home</u>	15320 US HIGHWAY 129 ALAPAHA, GA 31622	Berrien	Routine	93	A	03/18/2020	John Meeks
010-069	05/28/2009	<u>Pizza Hut</u>	208 S DAVIS STREET NASHVILLE, GA 31639	Berrien	Routine	95	A	01/28/2020	John Meeks
FSP-010-000070	06/21/2018	<u>Subway</u>	707 ADEL RD NASHVILLE, GA 31639	Berrien	Routine	96	A	01/27/2020	John Meeks

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